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**MINUTES OF THE
BOARD OF SELECTMEN**

January 5, 2009

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The Board of Selectmen held a meeting on Monday January 5, 2009 at Salem Town Hall, 33 Geremonty Drive, Salem, NH.

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PRESENT: Chairman Elizabeth A. Roth, Vice-Chairman Arthur E. Barnes, Secretary Michael J. Lyons, Selectman Everett P. McBride, Selectman Patrick Hargreaves and Town Manager Mr. J. Sistare.

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CALL TO ORDER

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Chairman Roth began by calling the meeting to order at 7:00 p.m. She then joined the Board in the Pledge of Allegiance, and introduced members of the Board and the Town Manager.

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1. Meeting Minutes

MOTION: by Selectman Lyons

Move to accept the minutes of the Board of Selectmen Interview Session and Regular meeting on December 8, 2008 as written

SECOND: Selectman McBride

VOTE: 5-0-0

The motion carried unanimously

MOTION: by Selectman Lyons

Move to accept the minutes of the Board of Selectmen Regular meeting on December 15, 2008 as written

SECOND: Selectman McBride

VOTE: 5-0-0

The motion carried unanimously

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2. Chairman Comments

Chairman Roth reviewed the ice storm and extended the Board's sympathies for some recent deaths in the community, as well as its congratulations for some recent births in the families of some Board members.

3. Police Department Records Fees

Mr. Sistare provided a brief introduction, explaining the purpose of this request from the Police department. He highlighted the changes being proposed.

Discussion: Referring to the letter from the Police department, Selectman Hargreaves sought to clarify the department is not raising money due to cutbacks in personnel. There was a brief discussion in which Chairman Roth clarified that Selectman Hargreaves' point related to the form to be used within the department for walk in lobby requests and how it will be handled and not related to the fees. She thanked Selectman Hargreaves for raising his point.

MOTION: by Selectman McBride

1 ***Move that the Salem Board of Selectmen does hereby adopt the proposed Record***
2 ***Department Fee Schedule as prepared by the Police Department attached hereto.***

3 **SECOND:** Selectman Barnes

4 ***Discussion:*** Chairman Roth pointed out the schedule of fees would be attached to the
5 minutes. Selectman Hargreaves requested the effective date be added to the motion, and both
6 Selectman McBride and Selectman Barnes gave their approval of this change.

7 The amended motion reads as follows:

8 ***Move that the Salem Board of Selectmen does hereby adopt the proposed Record***
9 ***Department Fee Schedule as prepared by the Police Department effective immediately and***
10 ***attached hereto.***

11 **VOTE:** 5-0-0

12 **The motion carried unanimously.**

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14 **4. Proposed Infrastructure Projects – New Administration Federal to State Stimulus**
15 **Package**

16 Mr. Sistare provided a brief explanation of this item, reporting that lists for projects have
17 been received from Engineering and Community Development which were handed out to the
18 Board. Chairman Roth read the list into the minutes (copy attached to the minutes for
19 information), pointing out these are projects the Town intends to start and which can be
20 started very quickly:

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22 ***Engineering Projects:***

- 23 • Pelham Road Bridge replacement over Porcupine Brook
- 24 • Cluff Crossing Road Bridge replacement over Policy Brook
- 25 • Lawrence Road Bridge replacement over Spickett River
- 26 • Canobie 2 North Sewer, Water and Road Project – West Dustin Neighborhood
- 27 • Road Program Projects

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29 ***Planning Department***

- 30 • ITS (Intelligent Transportation Systems)
- 31 • Fiber Network
- 32 • Route 28 Bicycle and Pedestrian Corridor Project
- 33 • Salem Police Station
- 34 • Pelham, Stiles, Manor Parkway
- 35 • West Side Interceptor – this was not on the list but it was noted it should be added.

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37 ***Discussion:*** Chairman Roth asked the Board if they wished to prioritize the projects on the
38 list. It was agreed the order of priority would be as they appear on the list. Selectman
39 McBride stated he thought the police station should be and the West Side Interceptor should
40 be moved up the list, and spoke about the advantages of this from an economic standpoint.
41 He also suggested the INI study should be added as it might be possible to obtain money
42 through the GLSD.

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44 Selectman Lyons suggested the Board delay rating anything until after someone from the
45 Town had attended the upcoming meeting with the DES on the matter.

1 There followed a discussion regarding prioritization and what they needed to do to prepare
2 for receipt of any money forthcoming as part of the stimulus package.
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4 Selectman Barnes asked about the DPW project for Salt Mitigation and Mr. Sistare stated he
5 would add this to the list. Chairman Roth asked for a consensus from the Board and they
6 agreed the order was adequate as all the projects on the list are priority 1 items. There was
7 further discussion around the Road Program projects. Selectman Lyons requested that the
8 specific roads which have been included in the figure mentioned on the list is available for
9 the Board's meeting next week. Selectman Hargreaves also requested information on the
10 total bottom line for all the items on the list.
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12 **5. Town Manager's Report**

13 Mr. Sistare provided an update to bridge cost estimates for Lawrence Road and Cluff
14 Crossing bridges which are due to be bonded, stating \$2,273,000 is the current estimate. He
15 stated he wanted to ensure the Board knew about this prior to the Hearing on the bond issue.
16 Mr. Sistare provided information as to why the cost has increased.
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18 Mr. Sistare also stated he was currently working on seasonal water rates as received from
19 Selectman Barnes.
20

21 He stated there would be a hearing next week on changes to septic inspections.
22 He also explained to Selectman McBride about the Engineer-in-Training position.
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24 Mr. Sistare reminded the Board they would have their photographs taken next Monday for
25 the Town Report. He then requested a non public meeting to discuss union negotiations.
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27 **6. Selectmen Reports/Correspondence**

28 Selectman Lyons clarified what they intended to do to move forward with the list of projects
29 to be sent to the LGC to be considered for the economic stimulus package.
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31 Selectman Barnes stated there was a need for a generator at the Senior Center, following the
32 recent power outage, and suggested taking action on this at the next meeting if they wanted
33 to take action on it this year. Chairman Roth explained for the public there are no generators
34 available and therefore could not provide an emergency center within the town during the ice
35 storm and confirm they are trying to address this. Selectman McBride spoke about the pump
36 station at Arlington Pond, suggesting they add a generator for this location. He also
37 suggested adding the generators to the list of projects for the economic stimulus package if
38 possible. Selectman Lyons clarified that they should move forward with a generator at the
39 Senior Center so that they are ready if it is required.
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41 Selectman McBride spoke about returning money from the GLSD to the Unreserved Fund
42 Balance. He read an item into the record regarding an article on credit card payments
43 (attached) and asked Mr. Sistare to follow up on this.
44

45 Selectman Hargreaves asked for update from Mr. Sistare on the ice storm clean up. In
46 response to his query regarding the 2008 budget status, Mr. Sistare provided him with an

1 update on this. Selectman McBride clarified the Tax Collector will update the Board next
2 week on the year end tax collection statistics.

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4 There was a discussion on when the School budget will have been reviewed by the Budget
5 Committee.

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7 Selectman McBride asked Mr. Sistare to ascertain what the percentage increase is in the
8 budget from last year to this.

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10 There was a brief discussion regarding when a good time would be to receive an update from
11 Mr. Pelletier.

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13 **7. Old Business Tabled/Pending**

14 There were no items to be discussed.

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16 • **Additions/Requests by the Public**

17 Mr. Bill Carter, Chairman of the Conservation Commission introduced himself and provided
18 an update on the clean up of the Town forest after the ice storm.

19 He also thanked Selectman Hargreaves for plowing 38 Town Farm Road on behalf of the
20 Town. Mr. Carter also requested that residents clean up after their animals if they go into the
21 forest.

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23 **Upcoming Meetings**

- 24 ○ January 12, 2009
25 ○ January 26, 2009

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27 • **Upcoming Events**

- 28 ○ None

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30 **MOTION:** by Selectman McBride

31 ***Move to adjourn the meeting***

32 **SECOND:** Selectman Barnes

33 **VOTE:** 5-0-0

34 **The motion carried unanimously.**

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36 Without further business, the Board moved to a Non-public session at 7:45 p.m.

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39 Notes/Minutes Taken by: Sandra Maxwell

40 Approved: Board of Selectmen

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43 Date: January 26, 2009