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**MINUTES OF THE
BOARD OF SELECTMEN**

January 12, 2009

6 The Board of Selectmen held a meeting on Monday January 12, 2009 at Salem Town Hall, 33
7 Geremonty Drive, Salem, NH.

8
9 **PRESENT:** Chairman Elizabeth A. Roth, Vice-Chairman Arthur E. Barnes, Secretary Michael J.
10 Lyons, Selectman Everett P. McBride, Selectman Patrick Hargreaves and Town Manager Mr. J.
11 Sistare.

12
13 **CALL TO ORDER**

14 Chairman Roth began by calling the meeting to order at 6:00 p.m. She then joined the Board in
15 the Pledge of Allegiance, and introduced members of the Board and the Town Manager.

16
17 **1. Meeting Minutes**

18 There were no minutes to be approved.

19
20 **2. Chairman Comments**

21 Chairman Roth declared the public hearing open and recessed it until they were ready to
22 discuss item 4 on the agenda. She then announced information about a program there was a
23 meeting program sponsored by the Greater Salem and Londonderry Chamber of Commerce,
24 called "Transportation Update – Keeping New Hampshire Moving", which is scheduled for
25 Thursday, January 15 from 7:30 – 9:00 a.m. at Promises to Keep in Londonderry. It will
26 provide an update of transportation in the area. People wishing to attend should RSVP to the
27 Chamber of Commerce.

28
29 Chairman Roth then made a public announcement regarding the resignation of State
30 Representative Mark A. Pearson, District No. 4, Rockingham County, from the House of
31 Representatives.

32
33 **3. Accept Financial Donation from FairPoint Communications**

34 Mr. Sistare provided a brief introduction of this topic, explaining Fairpoint has donated
35 \$500.00 to the Town with no restrictions on its use.

36 **MOTION:** by Selectman McBride

37 *Move in accordance with RSA 31:95(b) to accept a donation in the amount of \$500.00*
38 *from the New Hampshire division of FairPoint Communications.*

39 **SECOND:** Selectman Hargreaves

40 **VOTE:** 5-0-0

41 **The motion carried unanimously.**

42
43 **4. Public Hearing – Amend Salem Municipal Code Chapter 253**

44 Chairman Roth re-opened the public hearing. Mr. Sistare provided a brief explanation of
45 how the septic inspections will be handled. He then handed over to Mr. Lockard, Health
46 Officer who explained they wish to implement an increase in the fee which will cover

1 contracting out the function for septic inspections. He provided examples of what other
2 towns have been charging, stating he wished to increase Salem's fee to \$60. Chairman Roth
3 clarified what is involved in the inspections with Mr. Lockard. Mr. Lockard provided an
4 explanation of the language modifications being made to the Municipal Code Chapter 253.

5 **MOTION:** by Selectman McBride

6 *Move that the Board of Selectmen does hereby authorize the establishment and/or increase*
7 *of fees as proposed by the Health Officer for the installation and/or alteration of a sewage*
8 *disposal system, and further to amend Salem Municipal Code Chapter 253 – Sewage*
9 *Disposal Systems and wells, Section 253-10 as outlined in the attached memorandum from*
10 *Health Officer Brian Lockard as follows:*

11
12 *Section 253-10 (B) – Replace “Engineering” with “Health”*

13
14 *Section 253-10 (C) – Septic Systems*

15
16 *(1) Replace “four” sets of plans with “five” sets.*

17 *Replace “three” with “four*

18
19 *(3) (a) - Replace (a) in its entirety with a new (a) – Test pit observation.*

20 *(b) - Replace (b) in its entirety with a new (b) – Bed bottom and prior to placing*
21 *sand.*

22 *(c) - Replace (c) in its entirety with a new (c) – Final Inspection*

23
24 **SECOND:** Selectman Hargreaves

25
26 **Discussion:** There was no public input. Selectman Barnes raised the question of whether the
27 language in the motion should include details about the increase in fees. Chairman Roth
28 clarified with Mr. Lockard by referring to the ordinance that this was not necessary but
29 requested that the memo from Mr. Lockard be affixed to the minutes to avoid confusion.

30 **VOTE:** 5-0-0

31 **The motion carried unanimously.**

32 Selectman Hargreaves clarified the changes would be effective immediately.

33 34 **5. Public Hearing on Bond**

35 Ms. Savastano, Finance Director and Mr. Bob Puff, Engineering Director presented this item.
36 Ms. Savastano read warrant article 2 on the Bridge Construction. She then read the
37 background information relating to the Lawrence Road Bridge over the Spickett River into
38 the record and showed the letter from the DOT stating it was a red listed bridge. She also
39 showed the report from the DOT which stated where the bridge is placed in their program
40 (scheduled for 2014).

41
42 Mr. Puff spoke about the proposed bridge and the differences between that and the existing
43 one, explaining the hydrology has been completed for the new bridge and they would be
44 taking water off the road and putting it under the bridge. In response to a query from
45 Chairman Roth, he clarified there would be some widening of the area under the bridge, but
46 they do not intend to make a lot of alterations to the bank. Selectman McBride stated the

1 Conservation Commission had voted in the affirmative regarding the proposal. He clarified
2 they will not be creating any discharge down stream. Mr. Puff presented a spreadsheet of the
3 engineer's project costs.
4

5 Mr. Puff read the background to the warrant article relating to the Cluff Crossing Bridge over
6 Policy Brook, pointing out it had been included in the letter from the DOT. He explained
7 why the bridge is on the DOT red list. In response to a query from Selectman McBride the
8 dates of the DOT letters were provided (November 2, 2007 and December 4, 2007). Mr. Puff
9 clarified that reimbursement for the bridges would be obtained in 2015, and he presented a
10 spreadsheet of project costs including 'soft costs' associated with the bond acquisition. Ms.
11 Savastano explained they anticipated the project would start around May 1, 2009. She also
12 provided the total interest amount for the bond.
13

14 ***Discussion:***

15 Selectman Lyons enquired what would happen if they could not obtain the bond in the credit
16 market, and Ms. Savastano responded that having checked with various institutions at this
17 point she did not anticipate any impact, but pointed out that they would not have to pay for
18 financial advisory services if they could not get a bid. Selectman McBride stated he thought
19 there would be money available but it was a question as to where it would come from.
20

21 Mr. Sistare stated the funding for the stimulus package would probably be through the State
22 revolving fund. He also explained it was possible the timing of receiving the funds will be
23 moved up from the original dates.
24

25 **MOTION:** by Selectman McBride

26 **Article 2**

27 ***Move the following article to the 2009 annual Town Meeting Warrant with***
28 ***recommendation: To see if the Town will vote to raise and appropriate the sum of Two***
29 ***Million Three Hundred Ninety-Four Thousand Five Hundred Dollars (\$2,394,500) for the***
30 ***replacement of bridges at Lawrence Road over the Spicket River and Cluff Crossing Road***
31 ***over Policy Brook and to cover the costs associated with obtaining a bond issue, and to***
32 ***authorize the issuance of not more than \$2,394,500 of bonds or notes for such purpose in***
33 ***accordance with the provisions of the Municipal Finance Act (RSA 33); and to authorize***
34 ***the Board of Selectmen to accept any and all State Aid or other revenue source that may be***
35 ***or may become available and take any and all action necessary to carry out any vote***
36 ***hereunder or take any other action relative thereto. The bridge construction is eligible for***
37 ***80% reimbursement through the NHDOT Municipally Managed Bridge Aid Program.***
38 ***(Requires 2/3 vote to pass).***

39 **SECOND:** Selectman Lyons
40

41 ***Discussion:*** Chairman Roth opened the hearing to the public.
42

43 ***Stephen Campbell, 22 Shepherd Ave., Salem*** introduced himself and asked about the length
44 of the bond. Ms. Savastano explained she had provided figures for both 10 and 20 years for
45 review by the Board and she recommended 10 years as the difference in cost is only 1 cent
46 more. Selectman McBride stated his position would be the 10 year bond. Selectman Lyons

1 clarified that it was not necessary to make a decision on the bond length tonight. Ms.
2 Savastano compared the interest amounts for both options, pointing out it was her opinion the
3 10 year bond was the better option taking account of the reimbursement time line. Selectman
4 Lyons stated he would support waiting to make a decision. Chairman Roth responded to Mr.
5 Campbell's question, stating. Mr. Campbell pointed out the increase in the figures over the
6 last few months, and he suggested the Board clarify the figures in the backup by removing
7 the figures which relate to cash, so as not to confuse the voters.

8 **VOTE: 5-0-0**

9 **The motion carried unanimously**

10 There being no further input, Chairman Roth closed the public hearing at 6:43 p.m.

11

12 **6. Town Manager's Report**

13 Mr. Sistare reported the stimulus package request was sent to the LGC last Thursday,
14 confirming with Chairman Roth that they are on target.

15
16 Mr. Sistare stated the deadline for filing for recovery of cost of the ice storm is February 2,
17 and that local costs will be at least \$150,000. In response to a query from Selectman
18 Hargreaves, Mr. Sistare clarified that the amount in the request can be amended going
19 forward if the Town incurs additional costs after the document has been filed. Selectman
20 McBride requested that Mr. Sistare forward the information on the list to the Budget
21 Committee to keep them up to date.

22

23 **7. Selectmen Reports/Correspondence**

24 Selectman Hargreaves requested of Mr. Sistare that the blinking lights should be shut off
25 after plows go through intersections.

26

27 **Selectman McBride – asked**

28 Selectman McBride requested that sewer manholes on Millville Street be level with the road
29 as had been done on Main Street.

30
31 Selectman McBride reported the Town has received 96.42% of town taxes versus 96.61%
32 received last year.

33

34 **8. Old Business Tabled/Pending**

35 There were no items to be discussed.

36

37 **• Additions/Requests by the Public**

38 There were no items received.

39

40 **Upcoming Meetings**

- 41 ○ January 26, 2009 – Board of Selectmen Meeting
 - 42 ○ February 2, 2009 – Board of Selectmen Meeting
 - 43 ○ February 7, 2009 – First Deliberative Session
 - 44 ○ February 9, 2009 – Board of Selectmen Meeting
 - 45 ○ February 23, 2009 – Board of Selectmen Meeting
- 46

1 Chairman Roth stated she had received queries regarding what is involved in the process for
2 the deliberative sessions and pointed viewers to an area of the web site where they could find
3 information and asked Mr. Sistare to arrange for further information for the public.
4

5 • **Upcoming Events**

6 See under Chairman Comments.
7

8 **MOTION:** by Selectman Hargreaves

9 *Move to adjourn the meeting*

10 **SECOND:** Selectman McBride

11 **VOTE:** 5-0-0

12 **The motion carried unanimously.**
13

14 Without further business, the Board moved to Non-public session at 6:50 p.m.
15
16

17 Notes/Minutes Taken by: Sandra Maxwell

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19 Approved: Board of Selectmen

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21 Date: January 26, 2009