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**MINUTES OF THE  
BOARD OF SELECTMEN**

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**Budget Review Meeting  
September 14, 2009**

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The Board of Selectmen held a meeting on Monday, September 14, 2009 at Salem Town Hall, 33 Geremonty Drive, Salem, NH.

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**PRESENT:** Vice-Chairman Michael J. Lyons, Secretary Elizabeth A. Roth, Selectman Everett P. McBride, Selectman Patrick Hargreaves and Mr. J. Sistare (Town Manager)

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**ABSENT:** Chairman Arthur E. Barnes III

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**CALL TO ORDER**

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Selectman Lyons began by calling the meeting to order at 6:00 p.m. He joined the Board in the Pledge of Allegiance and introduced the Board and Town staff.

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**1. 2010 Budget Review**

• **Review CIP Warrant Articles**

Mr. Sistare handed out material prior to the start of the meeting.

***Presentation on Water Meter Replacement Program***

Mr. R. Russell, DPW Director provided some history on the meter replacement program and the goal for the replacement program then handed over to Messrs. Polcari and Diercks from CDM, engineering consultants.

Mr. Dave Polcari introduced himself and his colleague Mr. Jeff Diercks. He explained the purpose of his work with the town is to assist them in making decisions regarding the implementation of the program. He stated the meter replacement program is a key element in the Water Department's ability to be more efficient and cost effective, and he handed over to Mr. Jeff Diercks to provide statistical information.

Mr. Diercks referred to a one page document attached to a copy of a memo he had submitted to Mr. Russell dated August 11, 2009, explaining about the age, type and size of the 7,300 meter readers in town and he talked about how they lose efficiency with age. He then went on to explain the advantages of an upgrade program, pointing out the larger meters make it more difficult to register water flow. He suggested the upgrade program would provide an opportunity to 'right size' meters by replacing anything 1/2" and up, and would allow water cost to be allocated more fairly. He also explained technology has improved to help utility managers do their job better and he talked about the advantages of two newer meter reading options - drive-by, and fixed network systems. Advantages derived from the fixed network would be that it can assist customers make the most of usage, the system flags stuck meters and dripping/leakages, and it registers spikes in usage in the system.

1 Mr. Diercks indicated the town could decide up front what system they would like or  
2 include both options within an RFP process which would enable the town to consider  
3 all the advantages and disadvantages of each before making their final decision. He  
4 indicated it would cost between \$1.9 and \$2.3 million to replace all the meters in  
5 Salem, and the meter vendors have software to look at the payback period. Mr. Diercks  
6 stated he had contacted the town's vendor Badger and they would be willing to do the  
7 work on behalf of the town. He reported that based on the analyses done by Badger the  
8 town could be looking at a payback period of between five and 14 years for water  
9 revenues only. He pointed out sewer is also affected, but that it is difficult for Badger  
10 to assist in the analysis of this information.

11  
12 Mr. Diercks pointed out they had listed in their information some of the decisions  
13 which would need to be made such as the length of the program, how many meters  
14 replaced in any given period etc. He stated they would not recommend the town make  
15 their decision on procurement based on a low bid for meter reading only, but instead  
16 obtain all the information and evaluate it prior to making a decision, but that installation  
17 is usually bid out.

18  
19 Mr. Diercks provided examples of nearby communities who had undergone  
20 replacement programs and suggested visiting these. He also spoke about other towns  
21 CDM are currently working with.

22  
23 ***Discussion:***

24 Selectman McBride suggested bonding the program and completing in one year,  
25 recommending replacement of any meters 15 – 20 years and up which he estimated to  
26 be at least 3,000 meters. He also suggested they could put new radio units on all  
27 locations even if they do not have a new meter, stating the advantages to doing  
28 everything would be obtaining a better price and a quicker return. Regarding a fixed  
29 network system which would be his preference, Selectman McBride talked about the  
30 savings. Mr. Diercks pointed out there would be a need for someone on staff who  
31 could troubleshoot.

32  
33 Selectman Hargreaves clarified with Mr. Polcari that replacing all meters is included in  
34 the project proposal. Selectman Hargreaves confirmed with Mr. Diercks the  
35 installation could be completed in less than a year, and the total program completed in  
36 1.5 years. In response to Selectman Hargreaves' query, Mr. Diercks confirmed training  
37 is included and is a requirement by the vendor, stating it is a line item in the RFP. He  
38 also confirmed all vendors offer maintenance contracts and it is usually possible to lock  
39 in a year with the bid. He stated the cost of maintenance varies with the system and full  
40 lifecycle cost is included in the RFP. In response to a question from Selectman  
41 Hargreaves regarding whether there was a policy to enable upgrading to new  
42 technology; Mr. Diercks stated this was probably not in the contract. There was also a  
43 discussion regarding buyback.

44  
45 Mr. Diercks clarified for Selectman Lyons that it would be very unusual for any  
46 customer to be billed more than they use, but that meter efficiency usually drops over

1 time. Mr. Polcari clarified the figures quoted in the master plan are in the upper range  
2 for the cost of the project. Mr. Diercks suggested providing a breakdown to help the  
3 Board make decisions. Messrs. Polcari and Diercks answered further questions of a  
4 technical nature raised by members of the Board, and there was further discussion by  
5 the Board regarding how they should proceed in making their decision.  
6

7 Mr. Sistare clarified for Selectman Lyons the intent of this evening's discussion to  
8 make a final decision. Selectman Lyons requested a breakdown of the \$2.25 million  
9 together with backup before the Board vote on the warrant article. Selectman Roth  
10 confirmed the Board would also like information on both types of meter reading  
11 systems and Mr. Diercks confirmed he could obtain an RFP for both. There was a brief  
12 discussion regarding when Messrs. Polcari and Diercks would be able to come before  
13 the Board again with the additional information as well as a discussion between  
14 members of the Board on a bonding option for this project.  
15

16 The Board thanked Messrs. Polcari and Diercks for their presentation.  
17

#### 18 ***Presentation on Sewer System Improvements***

19 Mr. Rob McCoy, consultant from SEA Consultants, introduced himself. He handed out  
20 information to the Board on the existing sewer system.  
21

22 Mr. Russell, DPW Director explained the intent to do \$100,000 of investigative work  
23 next year followed by construction to repair lines and to build on work done over the  
24 last two years.  
25

26 Mr. McCoy provided information on the Sewer System Rehabilitation Program from  
27 1997 up to today. He explained the program objectives of reducing infiltration and  
28 inflow (I/I) and the benefits of reducing I/I, such as reductions in system failures,  
29 operational and maintenance costs, system back up/overflows, increase in available  
30 system capacity. He then provided a summary of the program to date, explaining the  
31 phases and what was done at each phase. In addition he provided recommendations for  
32 future work including a breakdown of work and cost for the next fiscal year.  
33

#### 34 ***Discussion:***

35 In response to a query from Selectman McBride, Mr. McCoy provided information on  
36 repairs and improvements, and Selectman McBride stated he supports the program.  
37

38 In response to Selectman Hargreaves it was confirmed approximately \$750,000 has  
39 been spent so far and Mr. McCoy explained some improvements have been made to  
40 correct structural deficiencies. In response to Selectman Hargreaves' request for  
41 information on the savings achieved as a result of the work which has been carried out,  
42 Mr. McCoy provided some analysis on this. Mr. Russell explained they were trying not  
43 to load up front with investigative work and Mr. Sistare clarified the cost is included in  
44 the Operating Budget.  
45  
46

1           ***Bridge Capital Reserve Fund - \$1.00***

2           Mr. Sistare clarified the purpose of the fund. Selectman Lyons clarified that money  
3           from the state will be put directly into this fund, and that the town will have completed  
4           six bridges in the next year. He also confirmed the fund will remain solvent until the  
5           end of next year and in 2012 another \$1 million in bridge work is proposed with  
6           funding requested. He stated he would like to see a warrant drafted to appropriate  
7           \$250,000 per year beginning this year to fund bridges which will ensure the town has  
8           sufficient funding for bridges over the next eight years.

9  
10          Selectman Hargreaves urged caution with regard to putting a lot of money in certain  
11          funds due to the current economic situation.

12  
13          It was confirmed for Selectman McBride that the impact of the operating budget on the  
14          tax rate was originally 5.7% and there was further discussion around how to fund  
15          bridge work.

16  
17          Mr. Sistare clarified the purpose of the discussion was to keep the fund in the process  
18          for consideration and not a formal motion to the warrant.

19  
20          **MOTION:** by Selectman Roth

21          ***Move that the Board of Selectmen proceed to keep the Bridge Capital Reserve Fund***  
22          ***for consideration to be moved by the Board at a future time***

23          **SECOND:** Selectman Hargreaves

24          **VOTE:** 4-0-0

25          **The motion carried unanimously.**

26  
27          Selectman Lyons clarified for Mr. Sistare he would like to see for consideration later  
28          the \$250,000.

29  
30          ***Bridge St. Bridge Replacement – Engineering Design - \$107,000***

31          Mr. Puff, Engineering Director explained this bridge was last repaired in the 1950's,  
32          that it was not yet 'red listed' but that he would like to get design work complete and be  
33          in a position to proceed with replacement.

34  
35          Mr. Puff confirmed for Selectman Hargreaves that the remaining 'red listed' bridges are  
36          Emerson Way and Province Hill Road. Selectman Hargreaves recommended  
37          completing the 'red listed' bridges first. Mr. Puff stated these bridges were not critical  
38          to emergency response and they could work around them. He confirmed for  
39          Selectman Roth that working on this bridge will not impact access to the transfer  
40          station. He also provided Selectman McBride with an explanation of his rationale for  
41          completing the design work for the bridge as well as an overview of how the state  
42          reimbursement program operated, pointing out the state performs biannual inspections  
43          on bridges and he did not wish to have the state put load restrictions on this bridge and  
44          it has been two years since its last inspection.

1 Selectman Lyons suggested additionally designing Providence Hill Bridge as there is  
2 currently funding available for this, and there followed a discussion with Mr. Puff who  
3 outlined his ten year priority list and pointing out they usually only get funding for one  
4 bridge per year from the state. Mr. Puff confirmed the average cost for designing a  
5 bridge is approximately \$109,000, but that the designs are site specific and costs would  
6 vary slightly. He also confirmed a design is good indefinitely barring significant  
7 changes in bridge condition, but that wetlands permits are good for five years. Mr.  
8 Sistare pointed out that money received from the state going into the Bridge Reserve  
9 Fund must be voted at Town Meeting each year.

10  
11 ***Emerson Way Bridge Replacement over Widow Harris Brook - \$532,000***

12 **MOTION:** by Selectman Hargreaves

13 ***Move that the Board of Selectmen forward Emerson Way Bridge in the amount of***  
14 ***\$532,000 to the next phase in the budget process***

15 **SECOND:** Selectman McBride

16 **VOTE:** 4-0-0

17 **The motion carried unanimously.**

18  
19 ***North Main Street Bridge Replacement over Widow Harris Brook - \$692,000***

20 **MOTION:** by Selectman Hargreaves

21 ***Move that the Board of Selectmen forward North Main Street Bridge Replacement***  
22 ***over Widow Harris Brook in the amount of \$692,000 to the next phase in the budget***  
23 ***process***

24 **SECOND:** Selectman McBride

25 **VOTE:** 4-0-0

26 **The motion carried unanimously.**

27  
28 ***Town Farm Road Bridge – Engineering Design - \$140,000***

29 Selectman Lyons confirmed Town Farm Road Bridge is in the same category as Bridge  
30 Street and has a more significant flood issue.

31  
32 **MOTION:** by Selectman Hargreaves

33 ***Move that the Board of Selectmen forward the Engineering Design for Town Farm***  
34 ***Road Bridge in the amount of \$140,000 to the next phase in the budget process***

35 **SECOND:** Selectman McBride

36  
37 ***Discussion:***

38 In response to a query from Selectman McBride, Mr. Puff reported it was his intent to  
39 do as much road work as he can make eligible for state reimbursement at the time the  
40 bridge work is being done. He explained they would have a similar problem making a  
41 case with the state as for the Pelham Road Bridge.

42  
43 **VOTE:** 4-0-0

44 **The motion carried unanimously**

1 **MOTION:** by Selectman Hargreaves

2 *Move that the Board of Selectmen forward the Engineering Design for Bridge Street*  
3 *Bridge Replacement in the amount of \$107,000 to the next phase in the budget*  
4 *process*

5 **SECOND:** Selectman McBride

6 **VOTE:** 4-0-0

7 **The motion carried unanimously.**

8  
9 Selectman Lyons confirmed the Budget Committee would receive the articles the Board  
10 has moved as place holders. He requested the Board discuss at their next meeting how  
11 long they should take to complete the work on these bridges.

12  
13 ***Brookdale/Brady Area Road Project – Engineering Design - \$300,000***

14 Mr. Puff confirmed this would lay the ground work for bonding and construction in  
15 2011. Selectman McBride confirmed with Mr. Puff this is intended to be completed in  
16 tandem with the Exit 2 work. There was a discussion with Selectman Hargreaves  
17 regarding the scope of the work and the fact that for some of the work they would  
18 require the cooperation of the town of Pelham. In response to a suggestion by  
19 Selectman Hargreaves, Mr. Sistare agreed to talk to Pelham to ascertain whether they  
20 would be willing to share the cost of those roads within their border. Mr. Russell  
21 clarified his department had received a good price for one of the roads and they intend  
22 to complete it as they could not plow it this winter in its current condition.

23  
24 **MOTION:** by Selectman McBride

25 *Move that the Board of Selectmen forward the Engineering Design for the*  
26 *Brookdale/Brady Area Road Project in the amount of \$300,000 to the next phase in*  
27 *the budget process*

28 **SECOND:** Selectman Hargreaves

29 **VOTE:** 4-0-0

30 **The motion carried unanimously.**

31  
32 ***Cluff Road/Cluff Crossing Area – Road Reconstruction Project - \$2,000,000***

33 Mr. Puff talked about roads originally included in this project, stating when he had  
34 reviewed it the amount had been cut by \$2 million. He provided a status report, which  
35 included details of which roads he and the Fire Department felt were a priority and  
36 asked the Board how they wanted to divide the project. There was a discussion in  
37 which it was clarified what road construction, bridges and stabilization would be done  
38 next year and by how much they may need to increase the amount of the project to  
39 ensure they have sufficient funds available to complete everything.

40  
41 **MOTION:** by Selectman McBride

42 *Move that the Board of Selectmen forward the Cluff Road/Cluff Crossing Area Road*  
43 *Reconstruction Project at \$2,000,000 to the next phase in the budget process*

44 **SECOND:** Selectman Roth

45 **VOTE:** 3-1-0 (Selectman Hargreaves voted against the motion)

46 **The motion carried.**

1           **MOTION:** by Selectman McBride

2           *Move a separate warrant article to fund the reconstruction of South Policy Street to*  
3           *the intersection of Cluff Crossing and South Policy to McGregor Avenue in the*  
4           *amount of \$500,000*

5           **SECOND:** Selectman Hargreaves

6           **VOTE:** 4-0-0

7           **The motion carried unanimously.**

8  
9           ***Information Technology Equipment - \$104,274***

10          Mr. Sistare reported this originally came in at \$204,274 which he had reduced to  
11          \$104,274, and Ms. Crescenzi explained what the original amount had been for. She  
12          confirmed the current amount would enable a partial replacement, and clarified for  
13          Selectman Hargreaves that the PC's and not the servers had been on the list last year  
14          and there was nothing funded for the trust fund last year.

15          **MOTION:** by Selectman McBride

16          ***Move that the Board of Selectmen forward the warrant article for Information***  
17          ***Technology Equipment at \$104,274 to the next phase in the budget process***

18          **SECOND:** Selectman Roth

19          **VOTE:** 3-0-1 (Selectman Hargreaves abstained)

20          **The motion carried.**

21  
22          ***Senior Center Operations Software - \$29,500***

23          Ms. Crescenzi reported this amount was to specifically fund software for the Senior  
24          Center operations to enable them to control their daily functions, schedule daily  
25          activities and provide check-in screens and ID of all seniors.

26          **MOTION:** by Selectman Hargreaves

27          ***Move that the Board of Selectmen forward the warrant article for the Senior Center***  
28          ***Operations Software at \$29,500 to the next phase in the budget process***

29          **SECOND:** Selectman McBride

30          **VOTE:** 4-0-0

31          **The motion carried unanimously.**

32  
33          ***Palmer Field - \$40,000***

34          Mr. Sistare stated the original amount for the improvements was \$72,000 and he is  
35          proposing \$40,000. Mr. Chris Dillon explained what the original amount was meant to  
36          cover and what the new amount will cover. Selectman Hargreaves requested the quote  
37          details for the fences and Mr. Dillon explained he was waiting for an update to the  
38          quote received last year. There was further discussion on the work required and it was  
39          confirmed for Selectman Hargreaves the field will be playable if some of the repairs are  
40          not completed until another year.

41  
42          **MOTION:** by Selectman Hargreaves

43          ***Move that the Board of Selectmen forward the warrant article for the Palmer Field in***  
44          ***the amount of \$40,000 to the next phase in the budget process***

45          **SECOND:** Selectman McBride

1           ***Discussion:***

2           In response to a query from Selectman Lyons as to why the Board should not defer all  
3           of this work Mr. Dillon spoke about the increase in demand for use of the field.  
4           Selectman Hargreaves requested Mr. Dillon try to obtain better quotes for the work.

5  
6           **VOTE:** 4-0-0

7           **The motion carried unanimously.**

8  
9           ***Police Department Generator - \$50,000***

10          **MOTION:** by Selectman Hargreaves

11          ***Move that the Board of Selectmen forward the warrant article for the Police***  
12          ***Department Generator in the amount of \$50,000 to the next phase in the budget***  
13          ***process***

14          **SECOND:** Selectman McBride

15          **VOTE:** 4-0-0

16          **The motion carried unanimously.**

17  
18          Selectman Lyons recessed the meeting, reconvening the meeting again at 8:25 p.m.

19  
20          ***Drainage Improvements Therese, Helen and Catherine Roads - \$55,000***

21          Mr. Russell reported on the location of the streets, explaining the culverts need to be  
22          replaced as they are undersized and become blocked, causing flooding.

23          **MOTION:** by Selectman Hargreaves

24          ***Move that the Board of Selectmen forward the warrant article for the Drainage***  
25          ***Improvements for Therese, Helen and Catherine Roads in the amount of \$55,000 to***  
26          ***the next phase in the budget process***

27          **SECOND:** Selectman McBride

28          **VOTE:** 4-0-0

29          **The motion carried unanimously.**

30  
31          ***Historic Building Preservation - \$26,000***

32          Mr. Russell reported he has an estimate in hand and will go out to bid for this work, and  
33          Mr. Sistare explained some of the money would come from the trust fund

34          **MOTION:** by Selectman Roth

35          ***Move that the Board of Selectmen forward the warrant article for the Historic***  
36          ***Building Preservation in the amount of \$26,000 to the next phase in the budget***  
37          ***process***

38          **SECOND:** Selectman McBride

39          **VOTE:** 4-0-0

40          **The motion carried unanimously.**

41  
42          ***Manor Parkway Booster Station Upgrade - \$150,000***

43          Referring to page four of an estimate from SEA in the backup, Mr. Russell reported the  
44          estimate for the storage tank is between \$1 and \$1.5 million. There followed a  
45          discussion with Selectman Hargreaves in which Mr. Russell confirmed this article had

1           been before the voters several years in row. He further explained it was for fire  
2           protection and would come from the Water Fund.

3           **MOTION:** by Selectman McBride

4           *Move that the Board of Selectmen forward the warrant article for the Manor*  
5           *Parkway Booster Station Upgrade in the amount of \$150,000 to the next phase in the*  
6           *budget process*

7           **SECOND:** Selectman Roth

8           **VOTE:** 3-1-0 (Selectman Hargreaves opposed the motion)

9           **The motion carried.**

10  
11           ***Roadway Stabilization Program – \$500,000***

12           Referring to his memo, Mr. Russell reported this was follow up to the work started this  
13           year and informed the Board of the areas involved.

14           **MOTION:** by Selectman McBride

15           *Move to increase the amount for the Roadway Stabilization Program warrant by*  
16           *\$323,883 to a total of \$823,883*

17           **SECOND:** Selectman Roth

18  
19           ***Discussion:***

20           Selectman McBride explained he felt more money needs to be spent on maintenance.  
21           Selectman Roth spoke in support of having to spend this money on the roads, and  
22           Selectman Hargreaves spoke about the need for offsetting this against the Operating  
23           Budget.

24           **VOTE (on amendment):** 4-0-0

25           **The motion carried unanimously.**

26  
27           **VOTE (on amended motion):** 4-0-0

28           **The motion carried unanimously.**

29  
30           ***Town Wide Catch Basin Cleaning – \$100,000***

31           Mr. Russell reported they had started this project and promised FMAC they would  
32           continue it. He informed the Board the federal government is trying to make catch  
33           basin cleaning mandatory and this is the second time it will have been done.

34           **MOTION:** by Selectman McBride

35           *Move that the Board of Selectmen forward the warrant article for the Town Wide*  
36           *Catch Basin Cleaning in the amount of \$100,000 to the next phase in the budget*  
37           *process*

38           **SECOND:** Selectman Roth

39  
40           ***Discussion:***

41           Mr. Russell clarified for Selectman Roth he would have a good idea whether it will be  
42           necessary to complete the cleaning every other year by spring 2010.

43  
44           **VOTE:** 3-1-0 (Selectman Hargreaves opposed the motion)

45           **The motion carried.**

1           ***Water Distribution System Upgrades - \$400,000***

2           Mr. Russell explained they are not keeping up with this and handed out a priority list,  
3           highlighting those areas they would like to do next year. There followed a brief  
4           discussion with members of the Board for clarification.

5           **MOTION:** by Selectman McBride

6           ***Move that the Board of Selectmen forward the warrant article for the Water***  
7           ***Distribution System Upgrades in the amount of \$400,000 to the next phase in the***  
8           ***budget process***

9           **SECOND:** Selectman Roth

10          **VOTE:** 3-1-0 (Selectman Hargreaves opposed the motion)

11          **The motion carried.**

12  
13          • **Review Non CIP Warrant Articles**

14          ***Town Wide Valuation Update - \$150,000***

15          **MOTION:** by Selectman McBride

16          ***Move that the Board of Selectmen forward the article for the Town Wide 2011***  
17          ***Valuation Update in the amount of \$150,000 to the warrant***

18          **SECOND:** Selectman Hargreaves

19  
20          ***Discussion:***

21          Mr. Sistare explained this was a two year project and that Mr. Pelletier had suggested  
22          requesting \$200,000 to ensure there is sufficient money available to complete the  
23          project. There followed a discussion in which Mr. Pelletier reported it would be  
24          necessary to bring in an outside company to complete the project if this was voted  
25          down which would cost more. He stated it is critical get the money in place in 2010,  
26          and spoke in support of requesting the whole amount.

27  
28          Selectmen McBride and Hargreaves withdrew their motion and second.

29  
30          **MOTION:** by Selectman McBride

31          ***Move that the Board of Selectmen increase the sum to fund the Town Wide***  
32          ***Valuation Update for 2010 to \$200,000***

33          **SECOND:** Selectman Roth (for discussion)

34  
35          ***Discussion:***

36          Selectman McBride spoke about the need for obtaining a real number on which to set  
37          the tax rate. In response to a query from Selectman Roth, Mr. Pelletier explained how  
38          the project would be done in-house, stating the field work needs to start in 2010. He  
39          pointed out that a late tax rate costs the town money.

40  
41          **VOTE:** 3-1-0 (Selectman Hargreaves opposed the motion)

42          **The motion carried.**

43  
44          ***Expendable Trust Fund – Employee Separation - \$350,000***

45          **MOTION:** by Selectman McBride

1 *Move that the Board of Selectmen forward the warrant article for the Expendable*  
2 *Trust Fund – Employee Separation in the amount of \$350,000 to the next phase in*  
3 *the budget process*

4 **SECOND:** Selectman Hargreaves

5 **VOTE:** 4-0-0

6 **The motion carried unanimously.**

7  
8 *Winter Weather Operations - \$900,000*

9 **MOTION:** by Selectman McBride

10 *Move that the Board of Selectmen forward the warrant article for Winter Weather*  
11 *Operations in the amount of \$900,000 to the next phase in the budget process*

12 **SECOND:** Selectman Hargreaves

13 **VOTE:** 4-0-0

14 **The motion carried unanimously.**

15  
16 *Town Hall Vehicles – 3 Year Lease Purchase Option - \$40,731 and*  
17 *Police Cruisers – 3 Year Lease Purchase Option - \$118,404*

18 There was a discussion between Ms. Savastano and Selectman Hargreaves, in which  
19 Selectman Hargreaves stated that according to his calculations, the town would not  
20 realize savings for 25 years. He suggested they get rid of all town vehicles and instead  
21 give employees a gas allowance per mile. Mr. Sistare handed over to Captain Patten of  
22 the Police Department for further explanation of the figures in the backup material.

23  
24 Captain Patten reported he had looked into replacing the town vehicles as well as the  
25 police vehicles and if purchased together they would be able to get the vehicles for  
26 significantly less than they would if they purchased the police vehicles on their own.  
27 The discussion moved to the police department vehicles.

28  
29 Captain Patten reported the information which was requested by Selectman Hargreaves  
30 at the last meeting had been included in the memorandum handed out by Ms. Murray at  
31 the beginning of the meeting. He then proceeded to explain how he had come up with  
32 the figures which showed savings across all accounts in a long term plan to 2019. He  
33 confirmed with Selectman McBride there would also be reduced maintenance costs.  
34 Mr. Sistare confirmed the oldest town vehicle is from 1998 and there is a maximum  
35 mileage on these vehicles of 10,000 miles. In response to a query from Selectman  
36 Hargreaves, Captain Patten confirmed there would be no need to retrofit the proposed  
37 Ford Focus as they can move the lights from the current administration vehicle. He  
38 then explained the ‘change out’ plan in detail.

39  
40 Selectmen McBride and Roth moved and seconded the article for the police cruisers  
41 and Selectman Roth pointed out there was an error in the wording of the article which  
42 Mr. Sistare confirmed would be amended and the warrant was moved as follows:

43  
44 **MOTION:** by Selectman McBride

1 ***Move that the Board of Selectmen forward the warrant article for the 3 Year Lease***  
2 ***Purchase Option of Police Cruisers in the amount of \$118,404 to the next phase in***  
3 ***the budget process***

4 **SECOND:** Selectman Roth

5 Selectman Roth pointed out there was an error in the wording of the article which  
6 should be corrected.

7 **VOTE:** 3-1-0 (Selectman Hargreaves opposed the motion)

8 **The motion carried.**

9  
10 **MOTION:** by Selectman McBride

11 ***Move that the Board of Selectmen forward the warrant article for the 3 Year Lease***  
12 ***Purchase Option of Town Hall Vehicles in the amount of \$40,731 to the next phase***  
13 ***in the budget process***

14 **SECOND:** Selectman Roth

15  
16 **Discussion:**

17 Selectman Hargreaves stated he did not think the two articles for lease/purchase of  
18 vehicles made any sense with regard to the math. Captain Patten explained there was a  
19 safety aspect to replacing the vehicles. Selectman Hargreaves requested that Finance  
20 present figures showing the cost of not providing vehicles for Town Hall staff, but  
21 instead paying the employees mileage at the current mileage rate. Selectman Lyons  
22 requested town staff prepare a spreadsheet showing the tax impact of each of the  
23 warrant articles proposed for Wednesday's meeting.

24 **VOTE:** 3-1-0 (Selectman Hargreaves opposed the motion)

25 **The motion carried.**

26  
27 ***Five DPW Trucks – 5 Year Lease Purchase Option - \$45,000***

28 Mr. Sistare spoke in support of this warrant article.

29 **MOTION:** by Selectman McBride

30 ***Move that the Board of Selectmen forward the warrant article for a 5 Year***  
31 ***Lease/Purchase Option for five DPW Trucks in the amount of \$45,000 to the next***  
32 ***phase in the budget process***

33 **SECOND:** Selectman Roth

34 **Discussion:**

35 In response to queries from Selectman Hargreaves, it was confirmed this is for a new  
36 set of trucks. It was also confirmed cost per year would be \$25,000.

37 **VOTE:** 4-0-0

38 **The motion carried unanimously.**

39  
40 Mr. Sistare confirmed the next warrant articles for review were non monetary.

41  
42 **MOTION:** by Selectman McBride

43 ***Move that the Board of Selectmen close the Senior Center Expendable Trust Fund***

44 **SECOND:** Selectman Hargreaves

45 **VOTE:** 4-0-0

46 **The motion carried unanimously.**

1           **MOTION:** by Selectman McBride

2           *Move that the Board of Selectmen close the Town Sidewalk Expendable Trust Fund*

3           **SECOND:** Selectman Hargreaves

4           **VOTE:** 4-0-0

5           **The motion carried unanimously.**

6  
7           **MOTION:** by Selectman McBride

8           *Move that the Board of Selectmen close the Road Paving Capital Reserve Fund*

9           **SECOND:** Selectman Hargreaves

10          **VOTE:** 4-0-0

11          **The motion carried unanimously.**

12  
13          Mr. Sistare explained the next warrant article was for creating a Fire Alarm  
14          Maintenance Expendable Trust Fund for receipt of the fire alarm monitoring fees, half  
15          of which would go into this fund and the rest into the General Fund.

16          **MOTION:** by Selectman McBride

17          *Move that the Board of Selectmen forward the warrant article for the creation of a*  
18          *Fire Alarm Maintenance Expendable Trust Fund forward to the next phase in the*  
19          *budget process*

20          **SECOND:** Selectman Hargreaves

21          **VOTE:** 4-0-0

22          **The motion carried unanimously.**

23  
24          Selectman Lyons recessed the meeting at 9:35 p.m. and reconvened at 9:45 p.m.

25  
26          • **Vote on 2010 Budget & Warrant Articles**

27          Selectman Lyons explained that the Board would continue with voting on the operating  
28          budget with the exception of Police, Fire and Public Works.

29  
30          *Selectmen (a/c 10100, Page 15)*

31          **MOTION:** by Selectman McBride

32          *Move a bottom line of \$53,169 for account 10100, Selectmen in the 2010 Operating*  
33          *Budget*

34          **SECOND:** Selectman Roth

35  
36          **MOTION:** by Selectman Hargreaves

37          *Move to reduce line item 4405, Memberships & Publication by \$669 for a new bottom*  
38          *line of \$52,500 for account 10100, Selectmen in the 2010 Operating Budget*

39          **SECOND:** Selectman McBride

40          **Discussion:**

41          Selectman Hargreaves explained his rationale for making the cut. There was a  
42          discussion between Selectman Roth and Mr. Sistare for clarification of the LGC  
43          association dues which are based on population of the town and that the town may not  
44          have discretion to cut these. Selectman Hargreaves clarified he was recommending the  
45          amount for the line remain at the 2009 figure and that if additional money is required it  
46          could be found elsewhere.

1 **VOTE:** 2-2-0 (Selectmen Lyons and Roth opposed the motion)  
2 **The motion failed for lack of a majority.**

3  
4 **VOTE on the main motion:** 3-1-0 (Selectman Hargreaves opposed the motion)  
5 **The motion carried.**

6  
7 *District Court (a/ 10200, page 18)*

8 **MOTION:** by Selectman McBride

9 *Move a bottom line of \$112,971 for account 10200, District Court in the 2010*  
10 *Operating Budget*

11 **SECOND:** Selectman Roth

12 **VOTE:** 4-0-0

13 **The motion carried unanimously.**

14  
15 *Town Manager (a/c 10300, page 21)*

16 **MOTION:** by Selectman McBride

17 *Move a bottom line of \$233,286 for account 10300, Town Manager in the 2010*  
18 *Operating Budget*

19 **SECOND:** Selectman Roth

20 **VOTE:** 4-0-0

21 **The motion carried unanimously.**

22  
23 *Engineering (a/c 30100, page 24)*

24 **MOTION:** by Selectman McBride

25 *Move a bottom line of \$365,891 for account 30100, Engineering in the 2010*  
26 *Operating Budget*

27 **SECOND:** Selectman Roth

28  
29 **MOTION:** by Selectman Hargreaves

30 *Move to reduce line item 4405, Memberships & Publications by \$455 in account*  
31 *30100, Engineering in the 2010 Operating Budget*

32 Selectman Hargreaves explained the rationale behind his suggested reduction.

33 **The motion failed for lack of a second.**

34  
35 **MOTION:** by Selectman Hargreaves

36 *Move to reduce line item 4092, Temporary Pay by \$2,300 in account 30100,*  
37 *Engineering in the 2010 Operating Budget*

38 **SECOND:** Selectman McBride (for discussion)

39 Selectman Hargreaves explained the rationale behind his suggested reduction. There  
40 was a brief discussion by the Board and Mr. Puff explained why the expenditure for  
41 this year is low.

42 **VOTE:** 1-3-0 (Selectman Hargreaves voted for the motion)

43 **The motion failed.**

44  
45 **MOTION:** by Selectman McBride

1 *Move to reduce line item 4092, Temporary Pay by \$500 in account 30100,*  
2 *Engineering in the 2010 Operating Budget*

3 **SECOND:** Selectman Hargreaves

4 **VOTE:** 4-0-0

5 **The motion carried unanimously.**

6  
7 **MOTION:** by Selectman McBride

8 *Move a new bottom line of \$365,391 for account 30100, Engineering in the 2010*  
9 *Operating Budget*

10 **SECOND:** Selectman Roth

11 **VOTE:** 3-1-0 (Selectman Hargreaves voted against the motion)

12 **The motion carried.**

13  
14 *Legal (a/c 10310, page 29)*

15 **MOTION:** by Selectman McBride

16 *Move a bottom line of \$86,750 for account 10310, Legal in the 2010 Operating*  
17 *Budget*

18 **SECOND:** Selectman Hargreaves

19 **VOTE:** 4-0-0

20 **The motion carried unanimously.**

21  
22 *Human Resources (a/c 10320, page 31)*

23 Mr. Sistare talked about the cut in line item 4410, Advertising, linking it with the hiring  
24 freeze and Selectman Roth stated she thought there would be a hiring freeze for some.

25 **MOTION:** by Selectman McBride

26 *Move a bottom line of \$212,358 for account 10320, Human Resources in the 2010*  
27 *Operating Budget*

28 **SECOND:** Selectman Hargreaves

29  
30 **MOTION:** by Selectman Hargreaves

31 *Move to reduce line item 4405, Memberships & Publications by \$260*

32 **The motion failed for lack of a second.**

33  
34 **MOTION:** by Selectman Hargreaves

35 *Move to reduce line item 4410, Advertising by \$1,000*

36 **SECOND:** Selectman Roth (for discussion)

37 Selectman Hargreaves explained he had proposed this reduction as the line item is not  
38 being used at present.

39 **VOTE:** 4-0-0

40 **The motion carried unanimously.**

41  
42 **MOTION:** by Selectman McBride

43 *Move a new bottom line of \$211,358 for account 10320, Human Resources in the*  
44 *2010 Operating Budget*

45 **SECOND:** Selectman Hargreaves

46 **VOTE:** 4-0-0

1           **The motion carried unanimously.**

2  
3           *Employee Benefits (a/c 10330, page 35)*

4           **MOTION:** by Selectman McBride  
5           *Move a bottom line for account 10330, Employee Benefits in the amount of \$349,845*  
6           *for the 2010 Operating Budget*

7           **SECOND:** Selectman Hargreaves

8           **VOTE:** 4-0-0

9           **The motion carried unanimously.**

10  
11           *Boards & Committees (a/Ms. Stacey 10341 – 10348, pages 38 – 47)*

12           **MOTION:** by Selectman McBride  
13           *Move a bottom line for account 10341, Planning Board in the amount of \$4,916 for*  
14           *the 2010 Operating Budget*

15           **SECOND:** Selectman Hargreaves

16           **VOTE:** 4-0-0

17           **The motion carried unanimously.**

18  
19           **MOTION:** by Selectman McBride  
20           *Move a bottom line for account 10342, Zoning Board of Adjustment in the amount of*  
21           *\$5,852 for the 2010 Operating Budget*

22           **SECOND:** Selectman Hargreaves

23           **VOTE:** 4-0-0

24           **The motion carried unanimously.**

25  
26           **MOTION:** by Selectman McBride  
27           *Move a bottom line for account 10343, Budget Committee in the amount of \$4,241*  
28           *for the 2010 Operating Budget*

29           **SECOND:** Selectman Hargreaves

30           **VOTE:** 4-0-0

31           **The motion carried unanimously.**

32  
33           **MOTION:** by Selectman McBride  
34           *Move a bottom line for account 10344, Conservation Commission in the amount of*  
35           *\$2,260 for the 2010 Operating Budget*

36           **SECOND:** Selectman Hargreaves

37           **VOTE:** 4-0-0

38           **The motion carried unanimously.**

39           **MOTION:** by Selectman McBride  
40           *Move to amend the bottom line for account 10347, Charter Commission to \$1.00 for*  
41           *the 2010 Operating Budget*

42           **SECOND:** Selectman Hargreaves

43           **VOTE:** 4-0-0

44           **The motion carried unanimously.**

45  
46           **MOTION:** by Selectman McBride

1 *Move a bottom line for account 10348, Trustee of the Trust Funds in the amount of*  
2 *\$5,500 for the 2010 Operating Budget*

3 **SECOND:** Selectman Hargreaves

4 **VOTE:** 4-0-0

5 **The motion carried unanimously.**

6  
7 *Financial Services (a/c's 20100 – 20800, pages 65 – 88)*

8 **MOTION:** by Selectman McBride

9 *Move a bottom line for account 20100, Finance Department in the amount of*  
10 *\$622,428 for the 2010 Operating Budget*

11 **SECOND:** Selectman Roth

12 **VOTE:** 4-0-0

13 **The motion carried unanimously.**

14  
15 **MOTION:** by Selectman McBride

16 *Move a bottom line for account 20200, Information Technology in the amount of*  
17 *\$569,176 for the 2010 Operating Budget*

18 **SECOND:** Selectman Roth

19  
20 **MOTION:** by Selectman Hargreaves

21 *Move to reduce line item 4459, Equipment Maintenance by \$2,964 in the 2010*  
22 *Operating Budget*

23 **SECOND:** Selectman Roth (for discussion)

24 Selectman Hargreaves explained his rationale for a reduction in this line.

25 **VOTE:** 4-0-0

26 **The motion carried unanimously.**

27  
28 **MOTION:** by Selectman McBride

29 *Move a new bottom line for account 20200, Information Technology in the amount*  
30 *of \$566,212 for the 2010 Operating Budget*

31 **SECOND:** Selectman Hargreaves

32 **VOTE:** 4-0-0

33 **The motion carried unanimously.**

34  
35 **MOTION:** by Selectman McBride

36 *Move a bottom line for account 20300, Assessing in the amount of \$263,715 for the*  
37 *2010 Operating Budget*

38 **SECOND:** Selectman Roth

39 **MOTION:** by Selectman Hargreaves

40 *Move to reduce line item 4405, Memberships and Publications by \$315 in the 2010*  
41 *Operating Budget*

42 **The motion failed for lack of a second.**

43  
44 **VOTE on main motion:** 3-1-0 (Selectman Hargreaves opposed the motion)

45 **The motion carried.**

1           **MOTION:** by Selectman McBride  
2           *Move a bottom line for account 20400, Town Clerk in the amount of \$177,986 for the*  
3           *2010 Operating Budget*

4           **SECOND:** Selectman Roth

5           **VOTE:** 4-0-0

6           **The motion carried unanimously.**  
7

8           **MOTION:** by Selectman McBride

9           *Move a bottom line for account 20500, Elections in the amount of \$36,695 for the*  
10           *2010 Operating Budget*

11           **SECOND:** Selectman Roth (for discussion)

12           Selectman Roth commented she had notes of a reduction in line item 4210, Operating  
13           Supplies.

14           **MOTION:** by Selectman Roth

15           *Move to reduce the bottom line for account 20500, Elections to \$35,945 for the 2010*  
16           *Operating Budget*

17           **SECOND:** Selectman Hargreaves

18           **VOTE:** 4-0-0

19           **The motion carried unanimously.**  
20

21           **MOTION:** by Selectman McBride

22           *Move a bottom line for account 20550, Collections in the amount of \$139,553 for the*  
23           *2010 Operating Budget*

24           **SECOND:** Selectman Roth

25           **VOTE:** 4-0-0

26           **The motion carried unanimously.**  
27

28           **MOTION:** by Selectman McBride

29           *Move a bottom line for account 20600, Tax Collector in the amount of \$145,548 for*  
30           *the 2010 Operating Budget*

31           **SECOND:** Selectman Roth (for discussion)

32  
33           **MOTION:** by Selectman Hargreaves

34           *Move to reduce line item 4406, Printing & Binding by \$500 in the 2010 Operating*  
35           *Budget*

36           **SECOND:** Selectman Roth

37           Selectman Hargreaves explained the rationale for his suggested reduction.

38           **VOTE:** 4-0-0

39           **The motion carried unanimously.**

40           Selectman Hargreaves explained the rationale for his suggested reduction.  
41

42           **MOTION:** by Selectman Hargreaves

43           *Move a new bottom line for account 20600, Tax Collector in the amount of \$145,048*  
44           *for the 2010 Operating Budget*

45           **SECOND:** Selectman McBride

46           **VOTE:** 4-0-0

1           **The motion carried unanimously.**

2  
3           **MOTION:** by Selectman McBride

4           *Move a bottom line for account 20700, Debt Services in the amount of \$845,270 for*  
5           *the 2010 Operating Budget*

6           **SECOND:** Selectman Hargreaves

7           **VOTE:** 4-0-0

8           **The motion carried unanimously.**

9  
10          **MOTION:** by Selectman McBride

11          *Move a bottom line for account 20800, Insurance in the amount of \$293,286, for the*  
12          *2010 Operating Budget*

13          **SECOND:** Selectman Hargreaves

14          **VOTE:** 4-0-0

15          **The motion carried unanimously.**

16  
17          *Community Development (a/c's 30000 - 30310, pages 91 - 100)*

18          **MOTION:** by Selectman McBride

19          *Move a bottom line for account 30000, Community Development in the amount of*  
20          *\$330,328 for the 2010 Operating Budget*

21          **SECOND:** Selectman Roth

22  
23          **MOTION:** by Selectman Hargreaves

24          *Move to reduce line item 4200, Office Supplies by \$633 for the 2010 Operating*  
25          *Budget*

26          **SECOND:** Selectman McBride

27          Selectman Hargreaves explained the rationale behind his suggested cut.

28          **VOTE:** 4-0-0

29          **The motion carried unanimously.**

30  
31          **MOTION:** by Selectman Hargreaves

32          *Move to increase line item 4894, CART by \$47,000 for the 2010 Operating Budget*

33          **SECOND:** Selectman McBride

34          Selectman Hargreaves stated he believed in the program and that he felt the money  
35          would be added at Town Meeting.

36          **VOTE:** 4-0-0

37          **The motion carried unanimously.**

38  
39          **VOTE on the amended bottom line of \$376, 695 for account 30000, Community**  
40          **Development for the 2010 Operating Budget:** 4-0-0

41          **The motion carried unanimously.**

42  
43          **MOTION:** by Selectman McBride

44          *Move a bottom line for account 30200, Planning in the amount of \$111,172 for the*  
45          *2010 Operating Budget*

46          **SECOND:** Selectman Roth

1           **MOTION:** by Selectman Hargreaves  
2           *Move to reduce line item 4405, Memberships & Publications by \$277 in the 2010*  
3           *Operating Budget*

4           **SECOND:** Selectman Roth

5           **VOTE:** 4-0-0

6           **The motion carried unanimously.**

7  
8           **VOTE on the amended bottom line of \$110,895 for account 30200, Planning in the**  
9           **2010 Operating Budget:** 4-0-0

10          **The motion carried unanimously.**

11  
12          **MOTION:** by Selectman McBride

13          *Move a bottom line for account 30300, Inspections in the amount of \$409,924 for the*  
14          *2010 Operating Budget*

15          **SECOND:** Selectman Roth

16  
17          Selectman Hargreaves requested the figures for salary and benefits for the Code  
18          Enforcement Officer.

19          **MOTION:** by Selectman Hargreaves

20          *Move to reduce account 30300 by \$91,787 in the 2010 Operating Budget*

21          **SECOND:** Selectman Roth (for discussion)

22          **Discussion:**

23          He talked about cutting the Code Enforcement Officer asking about the benefits to the  
24          town of his work. There followed a discussion with Selectman Roth and Mr. Scott who  
25          explained the scope of the work the Code Enforcement Officer is involved in. Mr.  
26          Scott stated as a result of this employee's work he is able to concentrate on exploring  
27          grants and projects.

28          **VOTE:** 1-3-0

29          **The motion failed.**

30  
31          **MOTION:** by Selectman Hargreaves

32          *Move to reduce line item 4410, Advertising by \$3,000 in the 2010 Operating Budget*

33          **The motion failed for lack of a second.**

34  
35          In response to a query from Selectman McBride, Mr. Scott talked about making  
36          changes which would provide future reductions to Advertising. Selectman Hargreaves  
37          explained the rationale behind his suggested reduction to this line and Selectman Roth  
38          confirmed the current expenditure in this line is \$2,148 through June or July 2009.

39  
40          **VOTE on the main motion:** 3-1-0 (Selectman Hargreaves opposed the motion)

41          **The motion carried.**

42  
43          **MOTION:** by Selectman McBride

44          *Move a bottom line for account 30310, Health in the amount of \$187,575 for the*  
45          *2010 Operating Budget*

46          **SECOND:** Selectman Roth

1 Selectman Hargreaves suggested a reduction in Contracted Services but withdrew his  
2 motion following confirmation from Ms. Savastano that this item is offset by revenue.

3  
4 **MOTION:** by Selectman Hargreaves  
5 *Move to reduce line item 4405, Memberships & Publications by \$155 for the 2010*  
6 *Operating Budget*

7 **The motion failed for lack of a second.**

8  
9 **VOTE on the main motion:** 3-1-0 (Selectman Hargreaves opposed the motion)

10 **The motion carried.**

11  
12 *Human Services (a/c's 60100 – 60420, pages 176 – 184)*

13 **MOTION:** by Selectman McBride

14 *Move a bottom line for account 60100, Human Services in the amount of \$139,339*  
15 *for the 2010 Operating Budget*

16 **SECOND:** Selectman Roth

17  
18 **MOTION:** by Selectman Hargreaves

19 *Move to reduce line item 4453, Meetings & Training by \$100 for the 2010 Operating*  
20 *Budget*

21 **SECOND:** Selectman Roth

22 Selectman Hargreaves provided the rationale behind his suggested cut.

23 **VOTE:** 2-2-0 (Selectmen McBride and Lyons opposed the motion)

24 **The motion failed for lack of a majority.**

25  
26 **VOTE on the main motion:** 3-1-0 (Selectman Hargreaves opposed the motion)

27 **The motion carried.**

28  
29 **MOTION:** by Selectman McBride

30 *Move a bottom line for account 6011, Direct Assistance, in the amount of \$59,500 for*  
31 *the 2010 Operating Budget*

32 **SECOND:** Selectman Hargreaves

33 Selectman Hargreaves asked for report on people the town has assisted this year  
34 compared to 2008.

35 **VOTE:** 4-0-0

36 **The motion carried unanimously.**

37  
38 **MOTION:** by Selectman Hargreaves

39 *Move to increase account 60200, Outside Human Services by \$74,750 for the 2010*  
40 *Operating Budget*

41 **The motion failed for lack of a second.**

42  
43 **MOTION:** by Selectman McBride

44 *Move to set a bottom line of zero for account 60200, Outside Human Services for the*  
45 *2010 Operating Budget*

46 **The motion failed for lack of a second.**

**Discussion:**

There followed a discussion by the Board regarding whether to put anything into this account and the right of residents to bring forward citizens petitions at Town Meeting. Selectman Roth suggested notifying the agencies they would need to bring citizens petitions forward at Town Meeting. Selectman Lyons clarified that the Board had agreed they were on a three year plan to zero out this account as the town does not wish to be in this business. There was further discussion with no consensus.

**MOTION:** by Selectman McBride

***Move the bottom line for account 60420, Building in the amount of \$25,353 for the 2010 Operating Budget***

**SECOND:** Selectman Hargreaves

**VOTE:** 4-0-0

**The motion carried unanimously.**

**Discussion:**

Selectman Hargreaves stated he wished to discuss maintenance contracts for oil furnaces. Selectman McBride agreed the Board could demand that staff go out to bid again. Mr. Sistare stated he and Mr. Russell would take another look at these prior to the next meeting.

***Recreation (a/c's 60300 – 60330, pages 187 – 194)***

**MOTION:** by Selectman McBride

***Move the bottom line for account 60300, Recreation Administration in the amount of \$212,091 for the 2010 Operating Budget***

**SECOND:** Selectman Roth

Selectman Roth confirmed that bus rental had been charged to the wrong line and Selectman Hargreaves asked whether this line could be reduced. Mr. Dillon explained there had been a savings of \$750 as the driver had donated his time but he could not count on this for the future. There was further discussion between Selectman Hargreaves and Mr. Dillon.

**VOTE:** 4-0-0

**The motion carried unanimously.**

**MOTION:** by Selectman McBride

***Move the bottom line for account 60320, Facilities in the amount of \$15,762 for the 2010 Operating Budget***

**SECOND:** Selectman Roth

Selectman Hargreaves confirmed with Mr. Dillon that the roof at the Palmer School was now complete.

**VOTE:** 4-0-0

**The motion carried unanimously.**

Selectman Hargreaves confirmed with Mr. Dillon that the work at the Palmer School was now complete.

**MOTION:** by Selectman McBride

1 *Move to set the bottom line for account 60330, Outside Programs at zero for the 2010*  
2 *Operating Budget*

3 **SECOND:** Selectman Hargreaves (for discussion)

4  
5 **MOTION:** by Selectman Hargreaves

6 *Move to increase the bottom line of account 60330, Outside Programs by \$11,500 for*  
7 *the 2010 Operating Budget*

8 **The motion failed for lack of a second.**

9  
10 **VOTE on the main motion:** 3-1-0 (Selectman Hargreaves opposed the motion)

11 There was a brief discussion between Selectman McBride and Selectman Hargreaves  
12 regarding funding for these sporting groups and the maintenance of the fields.

13  
14 *Senior Services (a/c's 60400 – 60430, pages 197 – 200)*

15 **MOTION:** by Selectman McBride

16 *Move to set the bottom line for account 60400, Senior Services Administration in the*  
17 *amount of \$277,897 for the 2010 Operating Budget*

18 **SECOND:** Selectman Hargreaves

19 **VOTE:** 4-0-0

20 **The motion carried unanimously.**

21  
22 **MOTION:** by Selectman McBride

23 *Move to set the bottom line for account 60430, Ingram Senior Center in the amount*  
24 *of \$40,237, for the 2010 Operating Budget*

25 **SECOND:** Selectman Roth

26  
27 **Discussion:**

28 In response to queries from Selectman Hargreaves, Ms. Drelick explained the increase  
29 in Maintenance Supplies is due to growth in the use of the Center and the increase in  
30 Building Maintenance is due to increases in contract costs.

31 **VOTE:** 4-0-0

32 **The motion carried unanimously.**

33  
34 *Community Contributions (a/c 70200, page 205)*

35 Mr. Sistare confirmed the Veterans' Association has requested \$5,800.

36 **MOTION:** by Selectman Hargreaves

37 *Move to increase line item 4913, Salem Veterans' Association by \$5,800 for the 2010*  
38 *Operating Budget*

39 **SECOND:** Selectman McBride

40 **VOTE:** 4-0-0

41 **The motion carried unanimously.**

42  
43 **Discussion:**

44 There was a discussion regarding money for holiday celebrations.

45  
46 **MOTION:** by Selectman McBride

1 *Move a new bottom line for account 70200, Community Contributions in the amount*  
2 *of \$21,881 for the 2010 Operating Budget*

3 **SECOND:** Selectman Roth

4 **VOTE:** 3-0-1 (Selectman Hargreaves abstained)

5

6 • **UPCOMING MEETINGS**

- 7 ○ September 16, 2009

8

9 **ADJOURN**

10 **MOTION:** by Selectman Roth

11 *Move to adjourn to a Non-Public Session under RSA 91-A: 3, II (a) Personnel*

12 **SECOND:** Selectman McBride

13 Selectman Lyons polled the Board:

14 Selectman Roth – yes

15 Selectman McBride – yes

16 Selectman Hargreaves – yes

17 Selectman Lyons – yes

18

19 **VOTE: 4-0-0**

20 **Motion passed by unanimous vote.**

21

22 There being no further business the meeting adjourned at 10:49 and the Board moved to Non-  
23 Public Session.

24

25 Notes/minutes taken by: Sandra Maxwell

26

27 Approved: Board of Selectmen

28

29 Date: \_\_\_\_\_