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**MINUTES OF THE
BOARD OF SELECTMEN**

Meeting of December 7, 2009

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Non-Public Session

The Board of Selectmen held a Non-Public Session in the conference room at the Town Hall under RSA 91-A:3, II (c) to discuss property to be deeded to the town. Chairman Barnes called meeting to order at 6:00 p.m. Selectman Lyons was absent at the beginning of the meeting. Also present was Ms. Bolouk, Tax Collector.

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MOTION: by Selectman McBride

Move to go into Non-Public Session

SECOND: Selectman Hargreaves

Chairman Barnes polled the Board as follows:

Selectman Roth - yes

Selectman McBride - yes

Selectman Hargreaves - yes

Chairman Barnes - yes

VOTE: 4-0-0

The motion carried unanimously.

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Ms. Bolouk stated the owners of two of the properties had come in to the Town Hall to pay their outstanding taxes. She went through the rest of the properties owing taxes and provided the Board with the status of each. The Board discussed the action they would take on each of these.

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MOTION: by Selectman Hargreaves

Move that the Board of Selectmen does hereby extend the payment of taxes on the mobile home at 46 Ackerman Trailer Park, Tax Map 20, Lot 6095, Sfx:46 **SECOND:** Selectman McBride

VOTE: 5-0-0

The motion carried unanimously.

MOTION: by Selectman Hargreaves

Move that the Board of Selectmen does hereby direct the Tax Collector to begin the process of taking land located on Theresa Avenue Tax Map 130, Lot 451

SECOND: Selectman McBride

VOTE: 5-0-0

The motion carried unanimously.

MOTION: by Selectman Hargreaves

Move that the Board of Selectmen does hereby waive the deed for 22 Coburn Street, Tax Map 21, Lot 4872 until either the Health Officer or Code Enforcement Officer has had an opportunity to inspect the property

SECOND: Selectman McBride

1 **VOTE:** 5-0-0

2 **The motion carried unanimously.**

3 **MOTION:** by Selectman Hargreaves

4 *Move that the Board of Selectmen does hereby waive the deed for the mobile home at 81*

5 *Mobile Courts Inc. Tax Map 99, Lot 940, Sfx: 81*

6 **SECOND:** Selectman McBride

7 **VOTE:** 5-0-0

8 **The motion carried unanimously.**

9

10 **MOTION:** by Selectman Hargreaves

11 *Move that the Board of Selectmen does hereby waive the deed for the mobile home at 13*

12 *Ackerman Trailer Park Tax Map 20, Lot 6095, Sfx: 13*

13 **SECOND:** Selectman McBride

14 **VOTE:** 5-0-0

15 **The motion carried unanimously.**

16

17 **MOTION:** by Selectman Hargreaves

18 *Move that the Board of Selectmen does hereby waive the deed for the mobile home located at*

19 *39 Good Luck Trailer Park, Tax Map 99, Lot 764, Sfx 39*

20 **SECOND:** Selectman McBride

21 **VOTE:** 5-0-0

22 **The motion carried unanimously.**

23

24 **MOTION:** by Selectman Hargreaves

25 *Move that Board of Selectmen does hereby waive the deed for the property located at 23*

26 *Longwood Road, Tax Map 71, Lot 3696*

27 **SECOND:** Selectman McBride

28 **VOTE:** 5-0-0

29 **The motion carried unanimously.**

30

31 **MOTION:** by Selectman Hargreaves

32 *Move that the Board of Selectmen does hereby direct the Tax Collector to begin the process to*
33 *take the land located at 559 Rte 111, Tax Map 5, Lot 5941*

34 **SECOND:** Selectman McBride

35 Selectman McBride confirmed the value of the land with the Tax Collector.

36 **VOTE:** 5-0-0

37 **The motion carried unanimously.**

38

39 **MOTION:** by Selectman McBride

40 *Move that the Board of Selectmen does hereby direct the Tax Collector to begin the process to*
41 *take the land located at 5 Kimball Avenue, Tax Map 67, Lot 2083*

42 **SECOND:** Selectman Roth

43 **VOTE:** 4-0-1 (Selectman Hargreaves abstained)

44 **The motion carried.**

45

46 **MOTION:** by Selectman McBride

1 *Move that the Board of Selectmen does hereby direct the Tax Collector to begin the process to*
2 *take the mobile home located at 5 Kimball Avenue*

3 **SECOND:** Selectman Lyons

4 **VOTE:** 4-0-1 (Selectman Hargreaves abstained)

5 **The motion carried.**

6
7 **MOTION:** by Selectman McBride

8 Move to come out of Non-Public Session and adjourn the meeting at 6:20 p.m. and recessed to a
9 regular meeting in the Knightly Meeting Room.

10 **SECOND:** Selectman Hargreaves

11 **VOTE:** 5-0-0

12 **The motion carried unanimously.**

13
14 **Regular Meeting**

15 Chairman Barnes began by calling the meeting to order at 7:00 p.m. joining the Board of
16 Selectmen in the Pledge of Allegiance. He opened the Public Hearing and recessed it until item
17 4 on the agenda. He then Introduced the Board and Town staff.

18
19 **1. Meeting Minutes**

20 **MOTION:** by Selectman Roth

21 *Move to accept the sealed minutes of the Board of Selectmen Non-Public Session on*
22 *September 21, 2009 as written*

23 **SECOND:** Selectman McBride

24 **VOTE:** 4-0-1 (Chairman Barnes abstained)

25 **The motion carried**

26
27 **MOTION:** by Selectman Roth

28 *Move to accept the minutes of the Board of Selectmen Interview Session & Regular Meeting*
29 *on September 28, 2009 as written*

30 **SECOND:** Selectman McBride

31 **VOTE:** 5-0-0

32 **The motion carried**

33
34 **MOTION:** by Selectman Roth

35 *Move to accept the minutes of the Board of Selectmen Regular Meeting on October 26, 2009*
36 *as written*

37 **SECOND:** Selectman McBride

38 **VOTE:** 5-0-0

39 **The motion carried**

40
41 **MOTION:** by Selectman Roth

42 *Move to accept the minutes of the Board of Selectmen Non-Public Session on November 2,*
43 *2009 as written*

44 **SECOND:** Selectman McBride

45 **VOTE:** 4-0-1 (Selectman Roth abstained)

46 **The motion carried**

1 Selectman Hargreaves introduced Mr. Sahil Salianie, a first rank boy scout from Troup 267 who
2 is earning his star and citizen of the community service badge.

3 4 **2. Chairman Comments**

5 Chairman Barnes had no comments at this time.
6

7 **3. Presentation of Retirement Clocks**

8 Dr. LaBranche provided some background information on the program of recognizing staff with
9 long term service with the Town who had retired in 2008 and 2009 and he went through the list
10 as follows:

- 11 • George Baker - 11 years (2008) - presented
- 12 • Roger Brown - 23 years (2008)
- 13 • Joseph Chamberlain - 24 years (2008)
- 14 • Douglas Mullin - 24 years (2008)
- 15 • Fred Rheault - 24 years (2008)
- 16 • Michael Scanlon - 30 years (2008)
- 17 • Michael Wallace - 21 years (2008)
- 18 • Neil Carney - 28 years (2009) - presented
- 19 • Bernie Dupuis - 35 years (2009)
- 20 • Ruth Ann Stanin - 17 years (2009)
- 21 • William Teuber - 22 years (2009)
- 22 • William Warnock - 26 years (2009)

23 Messrs. George Baker and Neil Carney were present and were presented with their retirement
24 clock and the Board thanked them for their service to the town.
25

26 **4. Public Hearing - Justice Assistance Grant (JAG) Police Department**

27 Chairman Barnes re-opened the public hearing. Dr. LaBranche provided some background
28 information on the purpose of the hearing and handed over to Deputy Chief W. Ganley who
29 explained the department will be using the grant money to offset the cost of implementing the
30 AS400 system and requested the Board accept the grant funds. There being no further input
31 Chairman Barnes closed the public hearing at 7:06 p.m.
32

33 **MOTION:** by Selectman Hargreaves

34 *I move in accordance with RSA 31:95(b) that the Salem Board of Selectmen does hereby*
35 *accept a grant in the amount of \$25,496.00 from the Bureau of Justice Assistance, Edward*
36 *Bryne Justice Assistance Grant (JAG) Program to be used to offset the cost associated with the*
37 *replacement of the AS400 police department reporting software*

38 **SECOND:** Selectman McBride

39 **VOTE:** 5-0-0

40 **The motion carried unanimously.**
41

42 **5. 2010 Warrant Articles**

43 Dr. LaBranche introduced the topic, referring to information within the Board's packets. He
44 pointed out those articles with a tax impact, and handed over to Ms. Savastano who read each
45 article for the record. She explained the numbers were only relevant for this meeting as there are
46 still zoning articles and petitions to deal with

1 **Article 1 – Meter Replacement Program Phase I, II & III Bond Issue (\$2,298,550)**

2
3 **Discussion:**

4 Selectman McBride stated it might be better to remove the bond and do it over three years out of
5 the Water Unreserved Fund Balance as there would then be one less article on the warrant.

6 Selectman Lyons agreed, stating the town needs to invest cash in the water system. Selectman
7 Hargreaves asked how much this would increase the water rate by. Ms. Savastano reported there
8 would be over a \$1 increase if they do not do the bond. Chairman Barnes stated he would like
9 the citizens at Town Meeting to weigh in on the water replacement program as the Board is
10 under pressure from the state to do something about this. Ms. Savastano outlined the various
11 options available, and there was further discussion. Dr. LaBranche confirmed for Selectman
12 Hargreaves the system being proposed is a remote wireless system.

13
14 **MOTION:** by Selectman Lyons

15 ***The Board of Selectmen does hereby remove the bond warrant article for Phase I, II and III of***
16 ***the Residential Water Meter Replacement Program from the 2010 warrant list***

17 **SECOND:** Selectman McBride (for discussion)

18
19 **Discussion:**

20 Ms. Savastano went over the various options, reporting there would be a 30 cent increase on this
21 bond alone. Selectman Lyons stressed the need to establish a base. Selectman McBride stated
22 he would support removing the article from the warrant.

23 **VOTE:** 5-0-0

24 **The motion carried unanimously.**

25
26 **MOTION:** by Selectman McBride

27 ***The Board of Selectmen does hereby move Article 2, Bridge Reconstruction North Main and***
28 ***Emerson – Bond Issue in the amount of One Million, Three Hundred Eight Four Thousand***
29 ***Dollars (\$1,384,000) to the 2010 warrant with recommendation:***

30
31 ***To see if the town will vote to raise and appropriate the sum of One Million Three Hundred***
32 ***Eighty-Four Thousand Dollars (\$1,384,000.00) for the replacement of bridges at North Main***
33 ***Street over Widow Harris Brook and Emerson Way over Widow Harris Brook and to cover the***
34 ***costs associated with obtaining a bond issue, and to authorize the issuance of not more than***
35 ***\$1,384,000.00 of bonds or notes for such purposes in accordance with the provisions of the***
36 ***Municipal Finance Act (RSA33); and to authorize the Board of Selectmen to accept any and***
37 ***all State Aid or other revenue source that may become available and take any and all action***
38 ***necessary to carry out any vote hereunder or take any other action relative thereto. Requires***
39 ***2/3 ballot vote. The bridge construction is eligible for 80% reimbursement through the***
40 ***NHDOT Municipally Managed Bridge Aid Program.***

41
42 **SECOND:** Selectman Lyons

43 **VOTE:** 5-0-0

44 **The motion carried unanimously.**

1 **MOTION:** by Selectman McBride

2 *The Board of Selectmen does hereby move Article 4, Fund Salem Public Administrators*
3 *Association Fact-Finding Recommendation in the amount of Fifty Seven Thousand, Nine*
4 *Hundred and Two Dollars (\$57,902) to the 2010 warrant without recommendation:*

5
6 *To see if the Town will vote to raise and appropriate the sum of Fifty-Seven Thousand Nine*
7 *Hundred Two Dollars (\$57,902.00) such sum representing the cost of those increased*
8 *economic benefits for members of the Town of Salem Public Administrators Association,*
9 *(S.P.A.A), to which is based upon the report and recommendation of the 2009 Fact-finding*
10 *Report.*

11
12 **SECOND:** Selectman Hargreaves

13 **VOTE:** 4-0-1 (Selectman Roth abstained)

14 **The motion carried.**

15
16 **MOTION:** by Selectman McBride

17 *The Board of Selectmen does hereby move Article 6, Expendable Trust Fund – Employment*
18 *Separation level funded in the amount of Three Hundred and Fifty Thousand Dollars*
19 *(\$350,000) to the 2010 warrant with recommendation:*

20 *To see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty*
21 *Thousand Dollars (\$350,000.00), to be placed in the Employee Separation Benefits*
22 *Expendable Trust Fund previously established for the purpose of funding the buy-out of*
23 *employee benefits upon separation of employment and to authorize the transfer of this amount*
24 *from the December 31, 2009 General Fund Unreserved Fund Balance*

25 **SECOND:** Selectman Hargreaves

26 **VOTE:** 5-0-0

27 **The motion carried unanimously.**

28
29 **MOTION:** by Selectman McBride

30 *The Board of Selectmen does hereby move Article 7, Winter Weather Operations in the*
31 *amount of Nine Hundred Thousand Dollars (\$900,000) to the 2010 warrant with*
32 *recommendation:*

33 *To see if the Town will vote to raise and appropriate the sum of Nine Hundred Thousand*
34 *Dollars (\$900,000.00), for the purpose of winter weather operations, including, but not limited*
35 *to, plowing and removing snow, sanding and chemically treating streets, and otherwise*
36 *responding to hazardous road conditions related to winter weather.*

37
38 **SECOND:** Selectman Hargreaves

39
40 **Discussion:**

41 Responding to a query from Chairman Barnes, Ms. Savastano reported they spent \$230,000
42 which is roughly what is usually spent.

43 **VOTE:** 5-0-0

1 **The motion carried unanimously.**

2
3 **MOTION:** by Selectman McBride

4 *The Board of Selectmen does hereby move Article 8, Police Cruisers – Three Year Lease*
5 *Option in the amount of One Hundred Eighteen Thousand, Four Hundred and Four Dollars*
6 *(\$118,404) to the 2010 warrant with recommendation:*

7 *To see if the town will vote to authorize the Board of Selectmen to enter into a three-year lease*
8 *agreement for \$340,929.00 for the purpose of purchasing new police cruisers for the Police*
9 *Department and to raise and appropriate the sum of One Hundred Eighteen Thousand Four*
10 *hundred Four Dollars (\$118,404.00) for the first year's payment. This sum to be partially*
11 *offset by revenues received from vehicle sales and the Public Safety Revolving Fund in the*
12 *amount of \$35,500.00 with the remaining amount to be raised by taxation. This lease*
13 *agreement contains an "escape clause". (Majority vote required). Passage of the article will*
14 *make article 9 null and void.*

15
16 **SECOND:** Selectman Lyons

17
18 **Discussion:**

19 Selectman Hargreaves stated he will not support this warrant article and went on to explain why.
20 Selectman McBride requested a brief overview from Captain Patten. Chairman Barnes asked
21 why it would cost more to purchase the vehicles outright and Captain Patten provided an
22 explanation. Captain Patten disagreed with Selectman Hargreaves' comments and explained
23 where the savings would occur. He stated the contract would be for 'lease to own' and the town
24 can purchase the vehicles at the end of three years for \$1 each. Selectman McBride spoke in
25 support of the article, stating this would help reduce fuel consumption and the town's carbon
26 footprint. Captain Patten reported that other communities purchase their vehicles in this way and
27 explained why it works for them. Selectman Hargreaves reiterated he would not support this and
28 there followed further discussion with Captain Patten.

29 **VOTE:** 4-1-0 (Selectman Hargreaves opposed the motion)

30 **The motion carried unanimously.**

31
32 Ms. Savastano article 9 was put forward as a backup plan in case the lease/ purchase article fails.

33
34 **MOTION:** by Selectman McBride

35 *The Board of Selectmen does hereby move Article 9, Purchase of Five Police Cruisers in the*
36 *amount of One Hundred and Forty Five Thousand Dollars, (\$145,000) to the 2010 warrant*
37 *with recommendation:*

38 *To see if the town will vote to raise and appropriate the sum of One Hundred Forty-Five*
39 *Thousand Dollars (\$145,000.00) for the purpose of purchasing five new police cruisers for the*
40 *Police Department. This article is null and void if article 8 for vehicle lease purchase passes.*

41
42 **SECOND:** Selectman Lyons

43 **VOTE:** 5-0-0

44 **The motion carried unanimously.**

1 **MOTION:** by Selectman McBride
2 *The Board of Selectmen does hereby move Article 10, Four DPW Trucks – Proposed 5 year*
3 *lease in the amount of Forty Three Thousand, Six Hundred and Fifty Seven Dollars (\$43,657)*
4 *to the 2010 warrant with recommendation:*

5 *To see if the town will vote to authorize the Board of Selectmen to enter into a five-year lease*
6 *agreement for \$161,295.00 for the purpose of purchasing four new Trucks for the Department*
7 *of Public Works and to raise and appropriate the sum of Thirty-Three Thousand Nine*
8 *Hundred Fifty-Seven Dollars (\$33,957.00) for the first year's payment for that purpose and*
9 *further to raise and appropriate an additional amount of Nine Thousand Seven Hundred*
10 *Dollars (\$9,700.00) for the purchase of additional equipment for a total appropriation of*
11 *\$43,657.00. This lease agreement contains an "escape clause". (Majority vote required).*
12

13 **SECOND:** Selectman Hargreaves
14 Selectman Hargreaves stated he had received positive feedback from people at the Holiday
15 Parade for DPW.

16 **VOTE:** 5-0-0

17 **The motion carried unanimously.**
18

19 **MOTION:** by Selectman McBride
20 *The Board of Selectmen does hereby move Article 11, Three Year Lease Option for Town Hall*
21 *Vehicles in the amount of Forty Thousand Seven Hundred and Thirty One Dollars (\$40,731)*
22 *to the 2010 warrant with recommendation:*

23 *To see if the town will vote to authorize the Board of Selectmen to enter into a three year lease*
24 *agreement for \$117,279.00 for the purpose of purchasing new Ford Focus vehicles for various*
25 *Town Hall Departments and to raise and appropriate the sum of Forty Thousand Seven*
26 *Hundred Thirty-One Dollars (\$40,731.00) for the first year's payment. This sum to be partially*
27 *offset by revenues received from vehicle sales in the amount of \$13,500.00 with the remaining*
28 *amount to be raised by taxation. This lease agreement contains an "escape clause".*
29 *(Majority vote required).*
30

31 **SECOND:** Selectman Lyons

32 **Discussion:**

33 Selectman McBride spoke in support of the article. Selectman Hargreaves talked about the
34 maintenance costs, stating he would not support buying nine, suggesting they split purchasing
35 the vehicles over two years. There was some discussion, and Selectman Hargreaves suggested
36 purchasing five next year and setting up a motor pool. There was further discussion on retaining
37 some of the existing vehicles.
38

39
40 Chairman Barnes recessed the meeting at 7:51 p.m. to allow Ms. Savastano to revise the numbers
41 for this article. Chairman Barnes called the meeting to order again at 7:59 p.m.
42

43 **Ms. Savastano stated the new figures for article 11 were:**
44 **\$65,155 - total lease amount**

1 **\$23,145 for first year's payment**

2 **\$7,500 offset**

3 The motion and second on the floor were withdrawn.

4

5 **MOTION:** by Selectman Hargreaves

6 *The Board of Selectmen does hereby move Article 11, Three Year Lease Option for Town Hall*

7 *Vehicles in the amount of Twenty Three Thousand, One Hundred and Forty Five Dollars*

8 *(\$23,145) to the 2010 warrant with recommendation*

9 **SECOND:** Selectman Roth

10 **VOTE:** 5-0-0

11 **The motion carried unanimously.**

12

13 **MOTION:** by Selectman McBride

14 *The Board of Selectmen does hereby move Article 12, Town Wide Valuation Update in the*

15 *amount of Two Hundred Thousand Dollars (\$200,000) to the 2010 warrant with*

16 *recommendation:*

17 *To see if the Town will vote to raise and appropriate the sum of Two Hundred Thousand*

18 *Dollars (\$200,000.00) for the Town Wide 2011 Valuation update and to authorize this amount*

19 *to be placed into the Salem Revaluation Capital Reserve Fund previously established for*

20 *funding town revaluations and to authorize the Board of Selectmen to take all other action*

21 *necessary in connection therewith.*

22

23 **SECOND:** Selectman Lyons

24 Selectman McBride spoke in support of the article.

25 **VOTE:** 5-0-0

26 **The motion carried unanimously.**

27

28 **MOTION:** by Selectman McBride

29 *The Board of Selectmen does hereby move Article 13, Roadway Improvement Program in the*

30 *amount of Two Million, One Hundred Sixty One Thousand Dollars (\$2,161,000) to the 2010*

31 *warrant with recommendation:*

32 *To see if the Town will vote to raise and appropriate the sum of Two Million One Hundred*

33 *Sixty One Thousand Dollars (\$2,161,000.00) for the purpose of repair and/or reconstruction*

34 *of existing roads and associated drainage improvements and water main relocation on Cluff*

35 *Road, and to authorize \$2,069,000.00 be placed in the Roadway Capital Reserve Fund*

36 *previously established for reconstructing/resurfacing roads and further to authorize the use of*

37 *\$92,000.00 from the Water Unreserved Fund Balance and to authorize the Board of*

38 *Selectmen to take all other action necessary in connection therewith.*

39

40 **SECOND:** Selectman Lyons

41

42 **Discussion:**

43 Selectman Lyons clarified with Mr. Puff that Cluff Crossing was not included in this project, and

44 Mr. Puff explained nothing is scheduled for South Policy and Cluff Crossing for next year.

1 **VOTE:** 5-0-0

2 **The motion carried unanimously.**

3
4 **MOTION:** by Selectman McBride

5 *The Board of Selectmen does hereby move Article 14, 2010 Roadway Stabilization Program in*
6 *the amount of One Million Dollars (\$1,000,000) to the 2010 warrant with recommendation:*

7 *To see if the Town will vote to raise and appropriate the sum of One Million Dollars*
8 *(\$1,000,000.00), for the purpose of reconstructing/resurfacing roads to include, but not be*
9 *limited to, sections of Lake Street, Kelly Road, Shannon Road, Dyer Avenue, Pleasant Street,*
10 *Cross Street, Atkinson Road and Main Street, and to further authorize that this amount be*
11 *placed in the Roadway Capital Reserve Fund previously established for reconstructing/*
12 *resurfacing roads and to authorize the Board of Selectmen to take any and all other action*
13 *necessary in connection therewith.*

14
15 **SECOND:** Selectman Hargreaves

16
17 **Discussion:**

18 Selectman Hargreaves clarified with Mr. Russell which roads would be done in sections and
19 which would be done in their entirety and it was agreed the wording of the article should be
20 amended to specifically reflect this.

21 Selectman Roth suggested adding the words 'all or' after the words 'but not limited to' to make
22 it generic and made the following motion:

23
24 **MOTION:** by Selectman Roth

25 *Move that the wording of Article 14, 2010 Roadway Stabilization Program be amended to*
26 *include the words 'all or' after the words 'but not limited to'*

27 **SECOND:** Selectman Hargreaves

28 **VOTE:** 5-0-0

29 **The motion carried unanimously.**

30
31 **VOTE on the main motion:** 5-0-0

32 **The motion carried unanimously.**

33
34 Ms. Savastano provided an explanation that the money which will be used for this project was
35 transferred to the General Fund in 2009 and represents the amount of interest earned on the 2006
36 Arterial Road Bond issue.

37 **MOTION:** by Selectman McBride

38 *The Board of Selectmen does hereby move Article 15, Engineering for Brookdale/Brady Road*
39 *Project in the amount of Three Hundred Thousand Dollars (\$300,000) to the 2010 warrant*
40 *with recommendation:*

41 *To see if the Town will vote to raise and appropriate the sum of Three Hundred Thousand*
42 *Dollars (\$300,000.00) for the purpose of engineering design, costs estimates, and bid*
43 *documents, obtaining permits and easements as may be required, for the reconstruction of*
44 *sections of Brookdale Road, Brady Avenue, Pelham Road, and Stiles Road and further to*

1 *authorize the use of \$150,000.00 from the December 31, 2009 General Fund Unreserved Fund*
2 *Balance*

3
4 **SECOND:** Selectman Lyons

5 **VOTE:** 5-0-0

6 **The motion carried unanimously.**

7
8 **MOTION:** by Selectman Hargreaves

9 *The Board of Selectmen does hereby move Article 16, Engineering for South Policy, Bridge*
10 *Street, and Town Farm Bridge in the amount of Three Hundred and Fifty Seven Thousand*
11 *Dollars (\$357,000) to the 2010 warrant with recommendation:*

12 *To see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty-Seven*
13 *Thousand Dollars (\$357,000.00) for the purpose of designing replacement bridges, obtaining*
14 *permits, easements, and any other actions required, at South Policy Street over Porcupine*
15 *Brook, Bridge Street over Spicket River, and Town Farm Road over Spicket River, and further*
16 *to authorize the use \$357,000.00 from the December 31, 2009 General Fund Unreserved*
17 *Fund Balance said balance represents the amount refunded to the town in 2009 from the New*
18 *Hampshire Municipal Bridge Program.*

19
20 **SECOND:** Selectman McBride

21 Selectman Lyons talked about the progress made on bridges and pointed out if the bond passes
22 the town will be in a good position financially moving forward with regard to bridges.

23 **VOTE:** 5-0-0

24 **The motion carried unanimously.**

25 **MOTION:** by Selectman McBride

26 *The Board of Selectmen does hereby move Article 17, Drainage Improvements for Therese,*
27 *Helen and Catherine Roads in the amount of Fifty Five Thousand Dollars (\$55,000) to the*
28 *2010 warrant with recommendation:*

29 *To see if the Town will vote to raise and appropriate the sum of Fifty-Five Thousand Dollars*
30 *(\$55,000.00), for the purpose of replacing undersized culverts on Therese Road, Helen Road*
31 *and Catherine Road.*

32
33 **SECOND:** Selectman Roth

34 Responding to Selectman Hargreaves, Mr. Russell confirmed these roads have been accepted by
35 the town.

36 **VOTE:** 5-0-0

37 **The motion carried unanimously.**

38 **MOTION:** by Selectman McBride

39 *The Board of Selectmen does hereby move Article 18, Town wide Catch Basin Cleaning in the*
40 *amount of One Hundred Thousand Dollars (\$100,000)) to the 2010 warrant with*
41 *recommendation:*

42 *To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand*
43 *Dollars (\$100,000.00) for the purpose of cleaning Town of Salem maintained catch basins.*

1 **SECOND:** Selectman Lyons
2 Selectman Hargreaves clarified this is a two year maintenance program and Selectman McBride
3 confirmed the program is being shown to be effective.

4 **VOTE:** 5-0-0

5 **The motion carried unanimously.**

6
7 **MOTION:** by Selectman McBride

8 *The Board of Selectmen does hereby move Article 19, Water Distribution System Upgrades in*
9 *the amount of Four Hundred Thousand Dollars (\$400,000) to the 2010 warrant with*
10 *recommendation:*

11 *To see if the Town will vote to raise and appropriate the sum of Four Hundred Thousand*
12 *Dollars (\$400,000.00) for the purpose of changing over water service connections from older*
13 *mains to newer 16-inch mains in various locations in town.*

14
15 **SECOND:** Selectman Lyons

16
17 **Discussion:**

18 Selectman Hargreaves asked Mr. Russell whether any of the roads have been repaved and
19 Selectman Lyons explained the plan for the roads and for replacing pipes each year. Chairman
20 Barnes pointed out the wording of the article may bring comment from the Budget Committee as
21 it mentions additional fire protection which is covered on the water rate and there was
22 discussion in which Selectman Roth pointed out the project is not being done for the purpose of
23 fire protection, but it is a residual benefit. Responding to a query from Selectman Hargreaves,
24 Mr. Russell stated he would look to see if there are any areas where they could use the less
25 expensive option of pipe bursting.

26 **VOTE:** 5-0-0

27 **The motion carried unanimously.**

28
29 Selectman McBride asked for the feeling of the Board regarding Article 20. Dr. LaBranche
30 recommended he look at providing the Board with a comparative analysis of the various options.

31
32 **MOTION:** by Selectman Hargreaves

33 *Move to table a decision on Article 20, Residential Meter Replacement Phase I until December*
34 *14, 2009*

35 **SECOND:** Selectman McBride

36 **VOTE:** 5-0-0

37 **The motion carried unanimously.**

38
39 **MOTION:** by Selectman McBride

40 *The Board of Selectmen does hereby move Article 21, Information Technology Equipment in*
41 *the amount of One Hundred Four Thousand, Two Hundred Seventy Four Dollars (\$104,274)*
42 *to the 2010 warrant with recommendation:*

43 *To see if the Town will vote to raise and appropriate the sum of One Hundred Four Thousand*
44 *Two Hundred Seventy-Four Dollars (\$104,274.00) for the purpose of purchasing technology*

1 *equipment and to authorize this amount to be placed into the Salem Information Technology*
2 *Trust Fund previously established for funding the purchase of technology equipment and to*
3 *authorize the Board of Selectmen to take all other action necessary in connection therewith.*
4

5 **SECOND:** Selectman Hargreaves

6 **VOTE:** 4-0-1 (Selectman Hargreaves abstained)
7

8 **MOTION:** by Selectman Hargreaves

9 *The Board of Selectmen does hereby move Article 22, Historic Building Preservation in the*
10 *amount of Sixteen Thousand Dollars (\$16,000) to the 2010 warrant with recommendation:*

11 *To see if the Town will vote to raise and appropriate the sum of Sixteen Thousand Dollars*
12 *(\$16,000.00), for the purpose of painting the Town Museum and the Alice Hall Library and*
13 *further to authorize the transfer in this amount to be placed into the Historic Commission*
14 *Capital Reserve Fund previously established for maintaining, preserving and improving any*
15 *historic building within the Historic District and to authorize the Board of Selectmen to take*
16 *all other action necessary in connection therewith.*
17

18 **SECOND:** Selectman McBride

19 **VOTE:** 5-0-0

20 **The motion carried unanimously.**
21

22 **MOTION:** by Selectman Hargreaves

23 *The Board of Selectmen does hereby move Article 23, Palmer Field Improvements in the*
24 *amount of Forty Thousand Dollars (\$40,000) to the 2010 warrant with recommendation:*

25 *To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars*
26 *(\$40,000.00) for the purpose of funding various improvements at the Palmer Field and to*
27 *further authorize this amount to be placed into the Salem Recreation Land Capital Reserve*
28 *Fund previously established for funding development of recreation facilities and to authorize*
29 *the Board of Selectmen to take all other action necessary in connection therewith.*
30

31 **SECOND:** Selectman McBride

32 Selectman Hargreaves explained what this money will be used for. He stated there are some
33 improvements which could be done further down the road. It was confirmed for Chairman
34 Barnes that they will be unable to use the field if these improvements are not done.

35 **VOTE:** 5-0-0

36 **The motion carried unanimously.**
37

38 Article 24 Police Station Generator

39 Selectman Hargreaves spoke in support of and the necessity for this generator.

40 **MOTION:** by Selectman McBride

41 *The Board of Selectmen does hereby move Article 24, Police Station Generator, in the amount*
42 *of Fifty Thousand Dollars (\$50,000) to the 2010 warrant with recommendation:*

43 *To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars*

1 *(\$50,000.00) for the purpose of purchasing a generator for the Police Station.*

2
3 **SECOND:** Selectman Lyons

4 **VOTE:** 5-0-0

5 **The motion carried unanimously.**

6
7 **MOTION:** by Selectman McBride

8 *The Board of Selectmen does hereby move Article 25, Senior Center Operations Software, in*
9 *the amount of Twenty Seven Thousand Dollars (\$27,000) to the 2010 warrant with*
10 *recommendation:*

11 *To see if the Town will vote to raise and appropriate the sum of Twenty-Seven Thousand*
12 *Dollars (\$27,000.00) for the purpose of purchasing a new software for the Senior Center, such*
13 *sum to be offset by revenues received by the Salem Council on Aging.*

14
15 **SECOND:** Selectman Lyons

16 **VOTE:** 5-0-0

17 **The motion carried unanimously.**

18
19 **MOTION:** by Selectman McBride

20 *The Board of Selectmen does hereby move Article 26, Sewer Infiltration and Inflow*
21 *Evaluation in the amount of One Hundred Fifty Thousand Dollars (\$150,000) to the 2010*
22 *warrant with recommendation:*

23 *To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand*
24 *Dollars (\$150,000.00) for the Sewer System Evaluation for infiltration and Inflow project.*

25
26 **SECOND:** Selectman Lyons

27
28 **Discussion:**

29 Selectman McBride pointed out the costs for the inflow problem is being paid in the water rates
30 currently. He stressed the EPA will force the town to do this and talked about the possibility of
31 obtaining grants. He said he would distribute information on this to the Board for their perusal
32 and he urged the Board to support this article. There was further discussion with input from
33 Selectman Lyons for clarification.

34 **VOTE:** 5-0-0

35 **The motion carried unanimously.**

36
37 **MOTION:** by Selectman McBride

38 *The Board of Selectmen does hereby move Article 27, Manor Parkway Booster Station*
39 *Upgrade, in the amount of One Hundred Fifty Thousand Dollars (\$150,000)) to the 2010*
40 *warrant with recommendation*

41 **SECOND:** Selectman Roth

1 **Discussion:**

2 Selectman Hargreaves explained why he could not support this article. Selectmen McBride and
3 Lyons stated they were not in support of it for this year. Selectman Roth spoke in support of the
4 article, stating they need to support small commercial businesses. There was a discussion in
5 which Selectman Lyons stated this needs to move to the tax rate and not the water rate as the
6 primary purpose is fire protection. Selectman McBride talked about looking into the public
7 safety impact fee. Dr. LaBranche suggested tabling until more information can be provided to
8 the Board.

9
10 **MOTION:** by Selectman Hargreaves

11 ***Move to table action on Article 27 until Monday December 14, 2009***

12 **SECOND:** Selectman Lyons

13 **VOTE:** 5-0-0

14 **The motion carried unanimously.**

15
16 **MOTION:** by Selectman McBride

17 ***The Board of Selectmen does hereby move Article 28, Create Fire Alarm Expendable Trust***
18 ***Fund, in the amount of Twenty Two Thousand Dollars (\$22,000) to the 2010 warrant with***
19 ***recommendation:***

20 ***To see if the Town will vote to create an Expendable Trust Fund under the provisions of RSA***
21 ***31:19-a, to be known as the Fire Alarm Expendable Trust Fund, for the purpose of funding***
22 ***equipment, maintenance costs and other alarm related expenses, to raise and appropriate the***
23 ***sum of Twenty Two Thousand Dollars (\$22,000.00) from the December 31, 2009 General***
24 ***Fund Unreserved Fund Balance be placed in this fund, and to designate the Board of***
25 ***Selectman as agents to expend. The intent being that the payments received for Alarm***
26 ***Services be appropriated into said fund in each subsequent year.***

27
28 **SECOND:** Selectman Lyons

29
30 **Discussion:**

31 Responding to a request for clarification from Selectman Hargreaves, Chief Breen explained the
32 history of radio box receivers which are required by code, stating there will be a revenue stream
33 from fees they have instituted relating to these.

34 **VOTE:** 5-0-0

35 **The motion carried unanimously.**

36
37 **MOTION:** by Selectman McBride

38 ***The Board of Selectmen does hereby move Article 29, to close the Road Paving Capital***
39 ***Reserve Fund to the 2010 warrant with recommendation:***

40 ***To see if the Town will vote to discontinue the Road Paving Capital Reserve Fund.***

41
42 **SECOND:** Selectman Hargreaves

43 **VOTE:** 5-0-0

44 **The motion carried unanimously.**

1 **MOTION:** by Selectman McBride
2 *The Board of Selectmen does hereby move Article 30, Close the Town Sidewalk Expendable*
3 *Trust Fund to the 2010 warrant with recommendation:*

4 *To see if the Town will vote to discontinue the Town Sidewalk Expendable Trust Fund created*
5 *in 1997. Said funds with accumulated interest to date of withdrawal are to be transferred to*
6 *the General Fund.*

7
8 **SECOND:** Selectman Hargreaves

9 **VOTE:** 5-0-0

10 **The motion carried unanimously.**

11

12 **MOTION:** by Selectman McBride

13 *The Board of Selectmen does hereby move Article 31, to close the Senior Center Expendable*
14 *Trust Fund to the 2010 warrant with recommendation:*

15 *To see if the Town will vote to discontinue the Senior Center Expendable Trust Fund. Said*
16 *funds with accumulated interest to date of withdrawal are to be transferred to the General*
17 *Fund.*

18

19 **SECOND:** Selectman Hargreaves

20 **VOTE:** 5-0-0

21 **The motion carried unanimously.**

22

23 **MOTION:** by Selectman McBride

24 *The Board of Selectmen does hereby move Article 32, Rescind Recreation Special Revenue*
25 *Fund to the 2010 warrant with recommendation:*

26 *Shall the town rescind the provisions of RSA 31:95-c to restrict the use of revenues from user*
27 *fees for recreation programs and facilities to payment costs of providing such programs and*
28 *the maintenance of associated facilities. Such revenues and expenditures shall be accounted*
29 *for in a special revenue fund to be known as the Recreation Fund, separate from the general*
30 *fund. Any surplus in said fund shall not be deemed part of the general fund accumulated*
31 *surplus and shall be expended only after a vote by the legislative body to appropriate a specific*
32 *amount from said fund for a specific purpose related to the purpose of the fund or source of*
33 *the revenue. Said funds with accumulated interest to date of withdrawal are to be transferred*
34 *to the General Fund. This article is contingent upon article 33 passing.*

35

36 **SECOND:** Selectman Hargreaves

37 **VOTE:** 5-0-0

38 **The motion carried unanimously.**

39

40 **MOTION:** by Selectman McBride

41 *The Board of Selectmen does hereby move Article 33, Create Recreation Revolving Trust*
42 *Fund to the 2010 warrant with recommendation:*

1 *To see if the town will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B:2*
2 *II and, further, to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to*
3 *be placed in this fund. This sum has been transferred to the General Fund Unreserved Fund*
4 *Balance upon the discontinuance of the Recreation Special Revenue Fund. The money*
5 *received from fees and charges for recreation park services and facilities shall be allowed to*
6 *accumulate from year to year, and shall not be considered to be part of the town's General*
7 *Fund Unreserved Fund Balance. The town Treasurer shall have custody of all monies in the*
8 *fund, and shall pay out the same only upon order of the Recreation Director (no further town*
9 *meeting approval required). These funds may be expended only for recreation purposes as*
10 *stated in RSA 35-B, and no expenditure shall be made in such a way as to require the*
11 *expenditure of other town funds that have not been appropriated for that purpose. The article*
12 *is contingent upon article 32 passing.*

13
14 **SECOND:** Selectman Hargreaves

15 Responding to a query from Selectman Hargreaves, the Recreation Director Mr. Dillon provided
16 an explanation of the purpose of the revolving fund.

17 **VOTE:** 5-0-0

18 **The motion carried unanimously.**

19
20 **MOTION:** by Selectman McBride

21 *The Board of Selectmen does hereby move Article 34, Lease of Town Owned Property to the*
22 *2010 warrant with recommendation:*

23 *To see if the town will vote to authorize the Board of Selectmen to enter into multi-year lease*
24 *agreements pursuant to RSA 41:11-a with respect to the following town owned properties.*
25 *Salem District Court Building Lower Level, 35 Geremonty Drive, Department of Health and*
26 *Human Services for a five-year lease beginning in 2007 and ending in 2012; Town Hall, 33*
27 *Geremonty Drive, NH Division of Motor Vehicles for a 10-year lease commencing in 2001 and*
28 *ending in 2011.*

29
30 **SECOND:** Selectman Lyons

31 There was a discussion about the benefits of these leases

32 **VOTE:** 5-0-0

33 **The motion carried unanimously.**

34
35 Selectman McBride stated he would like to see in the information on the booster station what
36 they pay in fees.

37
38 Chairman Barnes recessed the meeting at 9:11 p.m. and called the meeting to order again at 9:19
39 p.m.

40 41 **6. 2010 Restoration Plan**

42 Responding to a query from Selectman Hargreaves, Ms. Savastano reported there was a 42 cent
43 increase on the tax rate without the restoration items and the police cruisers.

1 Dr. LaBranche asked the Board to consider putting funding for three items back into the budget,
2 stating they are all related to positions which the Board had supported in the budget presentation
3 but which the Budget Committee had cut. He outlined the positions and asked the department
4 heads to present additional information on them.

5
6 Referring to his memo dated November 30, 2009, Mr. Scott provided a presentation which
7 indicated there was no decline in building permits. He also stated the focus has been on why the
8 position of Code Enforcement Officer is not required, which is not accurate, and demonstrated in
9 his presentation a wide variety of issues which are dealt with by the Codes Administrator as well
10 as how he helps other departments. He also demonstrated there would be significant impact
11 without the position and it would have an effect on department heads resulting in a reduction in
12 project opportunities.

13
14 ***Discussion:***

15 Responding to a query from Selectman McBride, Mr. Scott provided information on revenue
16 generated by the projects the Code Enforcement Officer assists with. Selectman Roth talked
17 about the Planning Board's limited abilities prior to the Code Enforcement Officer and that site
18 plan violations were a huge part of that. Responding to a request from Chairman Barnes, Mr.
19 Scott provided statistics on improvement value versus salary expenses indicating the town is
20 getting good value for the money they are expending.

21
22 Selectman Hargreaves commented he needed time to research the information on the position as
23 he did not see improvements in things like enforcement of violations. Dr. LaBranche responded
24 to Selectman Hargreaves, talking about the return on investment received and pointing out it had
25 been the Budget Committee and not the Board who cut the funding for the position. He stated
26 the data speaks for itself and stressed the importance of the position. Selectman Lyons agreed
27 the town is getting value for money with this position.

28 There followed further discussion between Selectman Lyons and Selectman Hargreaves with
29 input from Mr. Scott who attempted to clarify what the Code Enforcement Officer does for
30 Selectman Hargreaves.

31
32 Dr. LaBranche stressed he was seeking nine months funding for this position which is in the
33 budget.

34
35 Chairman Barnes stated he would support restoring this position, stressing that all three of the
36 positions which were being discussed had been created and supported at Town Meeting and he
37 did not think it was within the purview of the Budget Committee or the Board of Selectmen to
38 undo a Town Meeting policy.

39
40 Dr. LaBranche provided an overview on the vacant clerk position within the Police Department
41 for which he requested restoration for six months and not 12, based upon a rationale of a July 1
42 start if the Town Meeting wishes to restore the position. Captain Patten of the Police
43 Department provided a presentation and talked about the need for the position, pointing out there
44 had been two administrative members of staff who have retired. He also provided an explanation
45 of the responsibilities of this job.

1 Dr. LaBranche stated he was seeking six month restoration for the Deputy Fire Chief position,
2 which is less than one year's salary of the Administrative position previously put into the budget
3 and approved by the Board. Chief Breen provided a presentation and pointed out this is a
4 compromise based upon the Board requesting he and the Town Manager come up with a
5 solution. He pointed out they are down from five managers to five in the department and
6 stressed the need for the position.
7

8 Responding to Selectman McBride, the Chief confirmed the overall increase in the Fire
9 Department budget. He also explained they are on track to receive \$1.1million this year in
10 revenue all revenue earning projects have been instituted by managers. Selectman McBride
11 spoke in support of restoring the position. Selectman Hargreaves stated he would support the
12 position being full time.
13

14 Selectman McBride requested the total amount which was cut from the budget by the Budget
15 Committee for the Board's salaries. Selectman Lyons stated he would like to discuss outside
16 human services. He pointed out the policy decision made last year by the Board was to cut
17 assistance to outside agencies over a three year period. There followed a discussion between the
18 Board regarding this subject. Dr. LaBranche confirmed those agencies who intend to present
19 petition warrants. He made the point he did not see how the Board could restore something
20 which was not in their and recommended the Board let the matter play out at Town Meeting at
21 this point.
22

23 Ms. Savastano confirmed the reduction for Selectmen salaries amounted to \$16,147. Selectman
24 McBride stated he would like to add this amount to the motion for restoration as this will give
25 the tax payers at Town Meeting the opportunity to make a decision on this.
26

27 **MOTION:** by Selectman McBride

28 *Move that the Board of Selectmen does hereby seek restoration of \$175,782 to the 2010*
29 *Operating Budget*

30 **SECOND:** Selectman Roth
31

32 Dr. LaBranche explained the process for presenting the restoration budget and there was
33 discussion on this.
34

35 **VOTE:** 2-2-1 (Selectman Hargreaves abstained, Selectman Lyons and Chairman Barnes voted
36 against the motion)

37 **The motion failed for lack of a majority.**
38

39 There followed a discussion about the Board of Selectmen salaries. Chairman Barnes required
40 clarification on whether Board of Selectmen should suspend their stipend between January and
41 March until Town Meeting.
42

43 **MOTION:** by Selectman McBride

44 *Move that the Board of Selectmen does hereby recommend restoration of the Code*
45 *Enforcement Officer position to the 2010 budget in the amount of \$69,087*

46 **SECOND:** Selectman Lyons

1 **VOTE:** 4-0-1 (Selectman Hargreaves abstained)

2 **The motion carried.**

3

4 **MOTION:** by Selectman McBride

5 *Move that Board of Selectmen does hereby recommend restoration of the Police Support*
6 *Vacant Clerk position, to the 2010 budget in the amount of \$33,675*

7 **SECOND:** Selectman Hargreaves

8 **VOTE:** 5-0-0

9 **The motion carried unanimously.**

10

11 **MOTION:** by Selectman McBride

12 *Move that Board of Selectmen does hereby recommend replacing the Fire Administration*
13 *Secretary position with the Fire Administration Deputy Chief position, to the 2010 budget in*
14 *the amount of \$56,873*

15 **SECOND:** Selectman Hargreaves

16 **VOTE:** 5-0-0

17 **The motion carried unanimously.**

18

19 **MOTION:** by Selectman Lyons

20 *Move that the Board of Selectmen does hereby recommend suspending the Board of*
21 *Selectmen stipend for the months of January and February 2010*

22 **SECOND:** Selectman Hargreaves

23 **VOTE:** 4-1-0 (Selectman Roth opposed the motion)

24

25 Dr. LaBranche recommended suspending the rest of the agenda items until the next meeting on
26 December 14, 2009. Selectman McBride moved to adjourn and withdrew his motion as
27 Selectman Hargreaves requested he announce some items under Selectmen Reports and
28 Correspondence.

29

30 **7. Selectmen Reports/Correspondence.**

31 Selectman Hargreaves wished Attorney Jim Sear a happy 98th birthday. He also announced the
32 Holiday Parade awards night on December 9, 2009 at 7:00 p.m. at the High School Media
33 Center.

34

35 **• Upcoming Meetings**

- 36 ○ December 14, 2009
- 37 ○ December 21, 2009 (tentative)
- 38 ○ January 4, 2010
- 39 ○ January 11, 2010

40

41 **ADJOURN**

42 **MOTION:** by Selectman McBride

43 *Move to adjourn*

44 **SECOND:** Selectman Lyons

45 **VOTE:** 5-0-0

46 **The motion carried unanimously.**

1 There being no further business the meeting adjourned at 11:04 p.m.

2

3 Notes/minutes taken by: *Sandra Maxwell*

4

5 Approved: *Board of Selectmen*

6

7 Date: January 4, 2010