



## Palmer School Pre-Kindergarten Program

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Pre-Kindergarten classes are  
3-days per week  
Tuesday, Wednesday, Thursday  
12:30 to 2:30pm



**Recreation Department**  
Town of Salem, NH  
33 Geremonty Drive  
Salem, NH 03079  
603-890-2003  
[www.townofsalem.nh.org](http://www.townofsalem.nh.org)

### Palmer School

Our Pre-Kindergarten program is designed to focus on the unique development areas of children ages 3 1/2 years old to 4 years old.

In addition to social interaction and overcoming fears of separation from their parents, the children will be introduced to academic skills. Academic skills include colors and shapes, letter and number recognition, writing their name, letters and numbers, plus math skills. Our hands-on experience includes an area of blocks, art, music, table toys and a reading corner. We introduce children to the concepts of math, science, language and problem solving skills. We also introduce your child to the computer.

The Palmer School  
is staffed with  
experienced, qualified,  
well-trained and  
caring teachers.

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# Palmer School Pre-Kindergarten Information

The Pre-Kindergarten program is offered three days per week: Tuesday, Wednesday, and Thursday from 12:30pm to 2:30pm.

We try to make a child's transition easier when they leave their parent so we request that you bring your child to the school's doorway where they will be greeted by the teachers. Parents are always welcomed to enter the school room at pick-up time.

Since some young children become apprehensive when parents arrive late, every child must be picked up on time. If you are late in picking up your child, a late fee will be charged.



## School Schedule

Palmer School follows the Salem, NH School District's calendar. When Salem has no school due to vacation, holidays or other scheduled days off, Palmer School will follow their schedule.

## Inclement weather

For inclement weather, school delay or no school announcement, watch Channel 6, your local television station for cancellation statements. We follow the Salem School District. Feel free to call the Recreation Department at 890-2003.

## Tuition

Palmer School Pre-Kindergarten tuition is \$150.00 per month for 9 months. A non-refundable \$50.00 registration fee is required when enrolling in the program. Tuition is due on the first day of every month and payment is paid one month in advance. *The Recreation Department does not send out an invoice to parents.* A late fee will be charged to participants that are delinquent in their payment.

## Safety

The Palmer School is a safe place for your child and we have set up the following school safety rules:

- Both school doors will remain locked during the school session.
- Prior to any door being opened, the staff will check to see who is at the door before letting anyone in.
- The staff will have a portable telephone with them when they are outside the building in case of emergency.

## Snacks

Since the Pre-Kindergarten class is only two hours long, there is no snack time.

## Field Trips

The Pre-Kindergarten program children will attend one to two field trips during the school year and these field trips will center around the curriculum they are learning in the school.

# Curriculum

## Language Arts

- Identify upper-case alphabet
- Identify beginning sounds of consonants
- Write first and last name with upper-case letters
- Write upper-case alphabet with correct form



## Math

- Count with one to one correspondence (touching objects while counting to ten)
- Identify numbers to ten
- Identify simple shapes

While there will be 'pencil and paper' tasks, there will be more hands on learning. Children at this age understand concepts much easier with real life situations. Board games teach counting, memorization and social development; group games teach cooperation, social and language development.

## Computers/Leap Frog

Educational computer games will be part of the children's weekly curriculum. We will also incorporate our new Leap Frog system games as a tool that will teach essential skills.

## Toys

The teachers understand that sometimes a security toy needs to be brought to school, however if the item is not needed for this reason, toys need to stay at home. The school has some toys and items to play and explore with. The staff discourages the playing of violence filled action figures such as Power Rangers, Batman, transformers, etc., therefore these types of toys are strictly prohibited in the school.

We appreciate your cooperation.

## Clothing

The children participate in many messy projects during the school year and therefore it is appropriate to dress your child in "play clothes". Party shoes are not playground friendly; sneakers or rubber soled shoes are safer and more practical. Pre-K children enjoy outdoor activities until inclement weather prohibits the children the opportunity to go outside (i.e. snow, rain, etc.). Appropriate clothing is necessary (such as hats and mittens). Since snow boots are not allowed indoors during school hours, your child needs to bring in a pair of shoes or slippers to the school.

## Discipline

A teacher will speak to a child in a calm and caring manner if they break a rule. If a situation occurs where a child may hurt themselves or others, the child will spend some quite time with a teacher. Parents will be informed of the situation that occurred when they arrive to pick up their child.

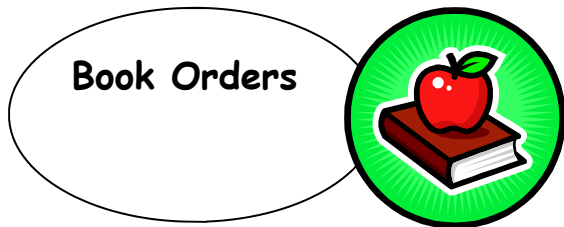
## Parent Involvement

We have an open door policy where parents can become involved with their child's education throughout the school year. Parents are allowed to accompany their child on a field trip (if space is available), read stories, assist with preparation of an activity, etc. A criminal background check is conducted on all individuals who are interested in working with the children at the Palmer School.

Progress reports are issued two times during the school year and parents are encouraged to discuss their child's progress with the teacher.

## Birthdays

Every student will have an opportunity to celebrate their birthday during the school year. You may bring in cupcakes or another kind of treat to celebrate your child's birthday. A list will be posted in the foyer of the school at the beginning of the school year so you can provide your child's name and birthday date. A day of celebration will be given as close as possible to your child's birthday. A child who has a summer birthday will have an opportunity to celebrate their birthday throughout the school year.



If a parent wishes to participate in the book program, Palmer School will provide parents an opportunity to acquire good quality books at low prices. Book order forms are distributed every month and books arrive two weeks after the order has been placed. Palmer School Earns bonus points which allows the school to obtain free books for the classroom.

If you have any questions regarding the Palmer School programs, please call the Recreation Department at 603-890-2003

## Photograph, Videotape and Website Release Information

Throughout the Palmer School year, photographs or videos of your child may be taken at school or during field trips. A photograph, video and website release form will need to be signed and returned to the Palmer School prior to the start of the school year. \*This release allows the Town of Salem Recreation Department the opportunity to use the photo or video of the program for publicity. Photographs will be released and placed on the Town's web site with no names attached. This form will be kept in a locked file cabinet at the Recreation Department.

*\*Please note that a parent has the option not to grant permission for their child to be photographed or videotaped.*

## Social Development

Palmer School is dedicated to preparing children for school in other areas as well. Children learn basic skills such as listening, taking care of personal needs and learn by using a work table.

Children are expected to be responsible for their own behavior, be considerate of others, show respect for each other and the environment and use good manners.



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**PALMER SCHOOL**  
**Pre-Kindergarten Program**  
**School Year 2008-2009**